## OTHER TEMPLATES

**Draft of statement to be provided to parents at the time of application for enrolment.**

***To be completed by parents who have given an in-zone address as the student’s usual place of residence.***

The address given at the time of application for enrolment must be the student’s usual place of residence when the school is open for instruction. This means that if you currently live at an in-zone address but move to an out-of-zone address before your child’s first day of attendance at the school, your child will not be entitled to enrol at the school.

The Ministry of Education has advised that parents should also be warned of the possible consequences of deliberately attempting to gain enrolment by knowingly giving a false address or making an in-zone living arrangement that they intend to be only temporary eg

* renting accommodation in-zone on a short-term basis;
* arranging temporary board in-zone with a relative or family friend;
* using the in-zone address of a relative or friend as an “address of convenience”, with no intention to live there on an ongoing basis.

Before enrolment takes place (ie before attendance begins), if the board has reasonable grounds for believing that the given in-zone address will not be not a genuine, ongoing living arrangement, the board may withdraw any offer of a place it might have made on the basis of the given address.

After attendance has begun, if the school learns that a student is no longer living at the in- zone address given at the time of application for enrolment and has reasonable grounds to believe that a temporary in-zone residence has been used for the purpose of gaining enrolment at the school, then the board may review the enrolment. Unless the parents can give a satisfactory explanation, the board may annul the enrolment. This course of action is provided for under clause 13 of Schedule 20 of the Education and Training Act 2020.

*I confirm that the address that I have provided to the school will be the usual place of residence of…………………………………………………………(student’s name) when the school is open for instruction. I will advise the school of any subsequent change of address.*

***(To be completed in the case of a student who will be boarding in-zone, but not at a school hostel. Delete if not applicable.)***

*I confirm that……………………………….(name), with whom my child will be boarding, will have the primary duty of care and should therefore be the school’s first contact in matters related to discipline and progress at school.*

*Signed………………………………………………………*

*(Parent)*