Assistive Technology Info sheet

Peer Review

What is a peer review and who checks the assistive technology application is appropriate?

Peer review is a process of subjecting an assessor’s work to the scrutiny of another.

It is always good practice to have assistive technology applications peer reviewed. Applications for items over $5000 and the first two applications completed by an assessor must be peer reviewed. In other cases peer review is optional.

For the purposes of the assistive technology assessment, the assessor is understood to be the person who has taken the lead role in the Ministry’s assistive technology assessment and application process.

The purpose of the peer review of an AT application is to enhance the quality and consistency of the applications and to ensure that the proposed assistive technology solution is an appropriate match for the student’s needs and learning objectives in their school setting.

What is the role of a peer reviewer?

The role of a peer reviewer is to review the completed assistive technology application:

* checking the application is technically sound
* checking the application conveys an agreed assessment process developed by the student's support team
* providing suggestions for change, where required, that are constructive and encourage further clarity in the assistive technology application before final presentation.

Who peer reviews?

* A person who is appropriately qualified and has particular knowledge of the assistive technology device/s requested in the Ministry’s assistive technology application.
* A neutral person who is not currently working with the nominated student.

There will be times when the peer reviewer is located in a different office or region to the assessor. For complex and very expensive technology applications, a request may be made for the application to be reviewed by an appropriate person in a different region.

An example of a check-sheet that could be used by a peer reviewer is attached on the next page.

If you have any queries, please contact the assistive technology coordinator at your local Ministry of Education office.

Assistive technology: Peer review check-sheet

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| --- | --- |
| **Student name:**  | **Moderation Date:** |
| **Facility:** | **Assessor/Role:** |
|

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| --- |
| **Administration** |
| **Main Purpose**[ ]  APD[ ]  Hearing Access[ ]  Learning and Lit.[ ]  Personal Care[ ]  Physical Access[ ]  Vision Support **Priority Criteria:** [ ] 1 [ ]  2 [ ]  3 [ ]  4. | **Eligibility**[ ]  Behaviour [ ]  Communication [ ]  Hearing [ ]  ORS High [ ]  ORS Very High[ ]  Physical Disability [ ]  In-class support [ ]  Other additional support – verification/adult support hours:\_\_\_\_\_\_\_\_ | **Application Type**[ ]  New Application[ ]  Variation [ ]  Replace / Repair[ ]  Additional Info**Amount requested**: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Items requested**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **Process:**[ ]  MoE application form complete:[ ]  ALL signatures accepting responsibility (school/ parent)[ ]  Cost section completed incl. GST & matches quote exactly[ ]  Current quote included (check dates) [ ]  Monitoring & Review \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[ ]  Funding responsibility (Health / Education / ACC) [ ]  Previous applications/equipment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[ ]  Training Plan (when applicable)[ ]  Management Plan (when applicable)[ ]  Peer Reviewer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (or N/A).Notes: | **Practice:**[ ]  Evidence of team assessment[ ]  **Student** information clearly articulated & relevant [ ]  Specific learning need/s identified[ ]  **Tasks** (learning/appropriate)[ ]  Learning outcomes related to NZC clearly defined and measurable[ ]  Trial goals relate to learning outcomes[ ]  Consideration of **Tools**[ ]  Options/alternatives considered[ ]  Good rationale for choice of device [ ]  Recommended AT matches student specific need[ ]  **Trial** summary - AT leading to better learning outcomes. Notes: |
| **Comments & Recommendations:**The assistive technology supports:[ ]  Presence[ ]  Participation/ engagement[ ]  LearningI believe this application should be:[ ]  Progressed[ ]  Discussed further with assessor because:  |