**Draft template letter for Auckland parents and caregivers**

28 February 2021

Kia ora koutou, Talofa lava

With further cases confirmed yesterday, the Government announced that the whole of Auckland will move from Alert Level 1 to Alert Level 3 for 7 days hours from 6am this morning.

This decision was taken for two reasons – first it is not immediately clear how the latest person to test positive got infected and second, that person has visited several large sites while potentially infectious and it will take some time to identify and track down what could be a large number of people.

Level 3 means stay home to protect your household bubble and if you do have to go out, keep a 2-metre distance from people you don’t know. Where possible you should keep your children home from school for this period.

We will be open for those of you who have no other options but to send your children to school and we will have safety precautions in place to look after them.

We will activate our distance learning plan. Our priority is to stay connected to you and your tamariki. We will do everything we need to for your children and your whānau.

For all of our community, we need to keep ourselves, family and whānau safe. It’s important we follow the rules.

If you aren’t sure if you have been to a place where someone with COVID has visited – please go to the [Ministry of Health website for the ‘Locations of Interest’](https://www.health.govt.nz/our-work/diseases-and-conditions/covid-19-novel-coronavirus/covid-19-health-advice-public/contact-tracing-covid-19/covid-19-contact-tracing-locations-interest). Check the date and time of each location listed in the table and if you were there at the same time, go to the right column on the right to see what you need to do.

COVID-19 symptoms can vary a lot with each person, so while we are familiar with the following symptoms:

* a new or worsening cough
* fever (at least 38˚C)
* shortness of breath
* a sore throat
* sneezing and runny nose
* temporary loss of smell.

Some people may present with less typical symptoms such as only one of the following:

* muscle pain
* fever
* diarrhoea
* headache
* nausea/vomiting
* confusion/irritability.

If you or your whānau experience any of these symptoms, please contact your GP or Healthline (0800 358 5453) for advice and get tested if advised to do so.

As the team at [All Right?](https://www.allright.org.nz/) Say: *It’s all right to feel over this right now* but we all know what to do, we have done this before and we will do it again, together.

Please contact us if you have any concerns or questions.

Ngā mihi
(name)