

The Planning and Reporting Cycle

A focus on continuous improvement for achievement of equity and excellence

Planning: Gather information

The board will need information and evidence to support the development of its strategic plan and on which to base its decision making. The board will need information about:

- » Robust and analysed current and trend data on student progress, achievement and wellbeing.
- » Resources available to allocate towards achieving goals
- » Competing priorities for resources

How could the data be summarised so that the board has a comprehensive understanding of the progress of cohorts of students in relation to expected levels of progress, achievement, and wellbeing?

Planning: Consultation

Involve school leadership team, staff, students, communities and Iwi in the planning stage to identify shared vision and goals for students.

Evaluating

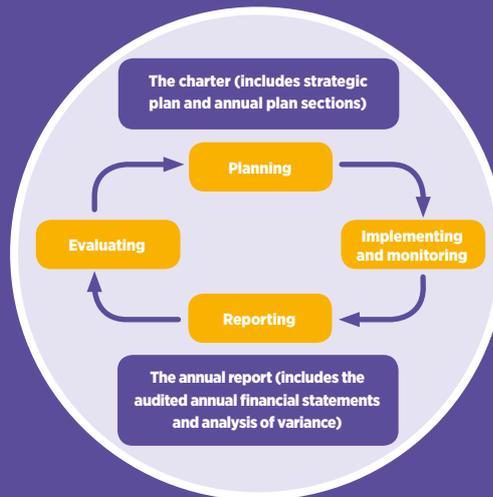
What does the level of student progress, achievement and wellbeing tell the board about how successful the strategies were?

What changes might the board need to make to the goals in the strategic plan or the targets in the annual plan?

What achievement and evaluation information will be needed to set revised goals or targets?

Planning: Prioritising

Identify the students or groups of students that are not achieving or at risk of not achieving. What goals will need to be set? What does the evidence and consultation tell the board about which goals should be prioritised? Do staff, students, communities and Iwi support the prioritised goals?



Planning: Developing the charter

A charter sets out the board's proposed actions and allocated resources for achieving a small number of key goals to improve student progress, achievement and wellbeing for equity and excellence.

A charter includes broad, long-term goals as part of the strategic plan which are broken down into measurable targets in the annual plan/s.

A charter should identify the stakeholders that play a role in achieving the goals. Are the stakeholders and their roles clear within the charter?

Implementing and Monitoring

The board should use the charter at every board meeting to review progress made towards achieving the goals and targets.

What is working well and what might need to change?

Reporting

Reporting progress to staff, students, communities and Iwi highlights the progress made and provides an evaluation of what actions have and have not been successful. What changes may need to be made?