MINISTRY OF EDUCATION
TE TĀHUHU O TE MĀTAURANGA

Partnership Schools | Kura Hourua
Quarter 1 2017

Year: 2017 **Quarter:** Quarter 1

School Details

School: Middle School West Auckland

Type: Middle School (Years 7-10) **Number:** 713

Current Year Levels: Year 7 to Year 10

School Physical Address: 289 Lincoln Rd, Henderson, Auckland

School Postal Address: PO Box 74-276, Greenlane, Auckland 1546

School Website: www.westauckland.school.nz

School Leader

Name: Alex Metzger **Position:** Principal

s 9(2)(a) OIA
Mobile: [redacted] **Email:** a.metzger@westauckland.school.nz

Person responsible for teaching and learning (if different from the above):

Name: Alex Metzger **Position:** Principal

s 9(2)(a) OIA
Mobile: [redacted] **Email:** a.metzger@westauckland.school.nz

Sponsor representative/ Key Contact:

Name: Villa Education Trust

Key Contact: Karen Poole **Position:** CEO

s 9(2)(a) OIA
Mobile: [redacted] **Email:** trust@villaeducation.org.nz

Organisational Structure

Is there any change to your organisational structure for this quarter? Including; arrival/departure of trustees, change in CEO, changed management/governance functions of the school leadership? **No**

If yes, please provide details of the changes. If no, please specify "n/a".

n/a

Teaching Positions

Please enter the information below on the teaching positions in relation to the current quarter.

Teaching Positions	Contract	Quarter 1
Number of persons holding a current practising certificate	**15**	**14**
% curriculum time taught by a person holding a current practicing certificate	**80%**	**93%**

Number of persons holding a Limited Authority to Teach (LAT)	**1**	**0**
Number of teaching staff who do not hold a current practicing certificate	**1**	**1**
Total	**17**	15.0

Please provide details about any difference from the agreed numbers and percentages. If numbers and percentages are as agreed, please specify "n/a".

1 is a person who has done her training but still waiting for the teachers council to process her application to be Prov reg, 1 has documentation being processed for renewal, 1 has it in process as transferrring from overseas.

Term Dates

School Term Dates

	Start Contracted	End Contracted	Actual Start	Actual End
Term 1:	1/02/2017	13/04/2017	1/02/2017	**13/04/2017**
Term 2:	1/05/2017	7/07/2017	1/05/2017	**7/07/2017**
Term 3:	24/07/2017	29/09/2017	24/07/2017	**29/09/2017**
Term 4:	16/10/2017	8/12/2017	16/10/2017	8/12/2017

If the term dates are different to those that have been agreed please provide more information below. If term dates are the same as those agreed, please specify "n/a".

n/a

Student Achievement

Confirm baseline testing has been completed in Q1 using appropriate tools as outlined in your PSKH Agreement, in order to track progression of your students' achievement:

Yes

Tools

Please list all tools used for the purposes of baseline testing, specifying which tools are used for each year level.

e astle reading and maths, in class tests and class work, OTJs, running records , project work. All used for y7 and 8

Baseline Results

Please provide the results for each year level.

As attached.

Enrolment Details

Enrolment Details	Contracted	**Q1 Actual** (as at 31 March 2017)
Actual Roll	N/A	200
Guaranteed Minimum Roll	170	170
Minimum Roll	N/A	N/A
Maximum Roll	240	240
Enrolment Variance	170	30

Please provide further details if your roll is not between the Guaranteed Minimum Roll/ Minimum Roll/ Enrolment Variance and the Agreed Maximum Roll, or specify "n/a".

n/a

Student Engagement

	Annual Performance Standard	Quarter 1	Year To Date	Annual Limit
Unjustified Absences:	0.028 x Number Of Students x Days In School Year	87	**87**	**1070**
Stand Downs:	2.1 occurrences per year per 100 students	0	**0**	**5**
Suspensions:	0.42 occurrences per year per 100 students	4	**4**	**1**
Exclusions: (Under the age of 16)	0.15 occurrences per year per 100 students	1	**1**	**1**
Expulsions: (Over the age of 16)	0 Expulsions	0	**0**	**0**

Please provide details if you have not met any of the student engagement Performance Standards in Q1. If you have met all standards, please specify "n/a".

87 days worth of truent. Thisis dominated by a couple of students who we have targeted and starting to see a change and much better attendance by end of term 1. this is not calculated using your formula.

Welling@School Survey

Schedule 6 of the Agreement requires you to run the Wellbeing School Survey annually. *Note that the Wellbeing Survey is only available for Years 5 and above.*

Last Completed: (DD/MM/YYYY)	**Next Scheduled:** (DD/MM/YYYY)
28/11/2016	28/11/2017

Please provide details about any key themes from the results of your wellbeing survey that will change/inform practice within the school:

Focus on strengthening sense of belonging.

Targeting Priority Learners

Please complete the table below on Priority Learners in relation to the current quarter. Note that a student can only be counted in one category even if they identify with more than one priority learner group.

	Target:	Quarter 1
Percentage of Priority Learners:	**75%**	85%

Please provide commentary if your quarterly result is outside the target range. You may also choose to comment even if you have met the target range. If you have no comment, please specify "n/a".

n/a

School Curriculum

Have there been any changes to the Learning Areas agreed to in Schedule 2 (Curriculum & Qualifications) of the Agreement ? No

Please provide further information if there have been changes. If there have not been any changes, please specify "n/a".

n/a

Financial Performance

Operating Surplus (Target Range of 2% to 5%)

Surplus is where the total income is greater than total expenditure in the Statement of Comprehensive Income and Expenditure. *Deficit* is where the total income is less than total expenditure in the Statement of Comprehensive Income and Expenditure.

Operating Surplus	Quarter 1
Income ($)	$518,326
Expenditure ($)	$569,786
Operating Surplus (%)	**-10%**

Please provide details if the quarterly result is outside the target range. You may also choose to comment even if you have *met* the target range. If you have no comment, please specify "n/a".

We were funded on 170 stduents in Q1 and had 200 so the additional owed is to be paid in Q2.

Working Capital Ratio (Target Ratio of at least 2:1)

The Working Capital ratio shows whether a school has enough short term assets i.e. money in the bank and other current assets to cover its short term debt (e.g. what it owes currently i.e. GST, creditors etc.) In the Balance sheet the figure is derived from dividing total current assets by total current liabilities.

Working Capital Ratio	Quarter 1
Current Assets ($)	$110,060
Current Liabilities ($)	$145,354
Ratio (eg 2:1)	**0.8:1**

Please provide details if the quarterly result is outside the target range. (You can comment even if you have met the target range).

n/a

Debt Equity Ratio (Target Ratio of 0.5 to 1)

A debt ratio is used to measure an entity's financial leverage, calculated by dividing total liabilities by equity.
•The D/E ratio indicates how much debt a company is using to finance its assets relative to the amount of value represented in equity.
•A number lower than 1 indicates that the entity has taken on manageable debt levels and has a low risk, and the lower the number the less risk the entity is exposed to.
• Equity is calculated by adding the surplus for the quarter (revenue less expenses) to the equity figure (retained earnings and reserves).
• Total liabilities are the sum of your Current and Non-current liabilities for the quarter.

Debt Equity Ratio	Quarter 1
Equity ($)	$477,057

Total Liabilities ($)	$145,354
Ratio (eg 0.5:1)	**0.3:1**

Please provide details if the quarterly result is outside the target range. You can comment even if you have met the target range. If you have no comment, please specify "n/a".

Fialised accounts 2016 still to be confirmed so estimates above.

Operating Cash Flow for Quarter

Operating Cash flow represents the net inflow and outflow of cash related to the operating activities of your school for the quarter. This can be calculated for the quarter as Net income + Noncash Expenses (Usually Depreciation Expense) + Changes in Working Capital.

Operating Cash Flow	Quarter 1
Operating Cash for the Quarter ($)	-$20,000.00

Please provide details if the quarterly result is negative or significantly greater than normal, or specify "n/a".

Incorrect funding received for Q1

Debt Service Coverage Ratio

18.2 (b) Do you service any interest, principal or lease payments? No

If you don't service any interest, principal or lease payments you may skip the remainder of this section.

Debt Service Coverage is the ratio of cash available for debt servicing to interest, principal and lease payments.

Debt Service Coverage Ratio	Quarter 1
Debt Service Coverage Ratio (%)	

18.2 (a) Has the Sponsor defaulted on any of its debt obligations, or can reasonably anticipate that it may soon default on any of its debt obligations? Please Choose

Please provide further detail if the answer is Yes.

Operational Management

Parents, family, whānau, iwi and community engagement policy

Have you have published and complied with your parents, family, whānau, iwi and community engagement policy in accordance with Section 10.6 of the Agreement?

Yes

If you have not published or complied with this policy, please provide commentary below.

Policies for ensuring a safe physical and emotional environment for Students

Have you complied with your policies for ensuring a safe physical and emotional environment for students in accordance with Section 7.5 of the Agreement?

Yes

If you have not complied with these policies, please provide commentary below.

Official complaints received by the Sponsor

Have you received any written official complaints?

No

Please detail any complaints received.
This summary should describe each complaint in general terms, without information that may be deemed confidential, and should describe how each complaint has been resolved.

Challenges received under the Independent Review Framework (IRF)

Have students or parents, families and/or whānau of students have sought to use the Independent Review Process (IRP) to challenge any decisions, actions or omissions of the Partnership School?

No

Please detail any challenges using the IRP process.
This should describe each challenge in general terms, without information that may be deemed confidential, and should describe how each challenge has been resolved under the IRP.

Contractual Requirements

Please confirm you have met the following contractual requirements from:
- Part 2 - Key Requirements
- Part 3 - Performance Regime
- Part 7 - General Requirements of the Agreement for the current quarter.

Part 2 of the Agreement: Key Requirements

Clause:	Quarter 1
2.1(c) The Sponsor has acted in accordance with all of its approved operative documents. Please note if you have reviewed and updated any of your operative documents since originally submitting these to form part of your Agreement please provide these to the Ministry.	Met
6(b): The Sponsor may only provide religious instruction in the School during School hours if Schedule 1 provides that the Sponsor is permitted to provide religious instruction to the Students.	Met
9.1(a): The Sponsor will ensure that it teaches its Students in accordance with the Curriculum described in Schedule 2.	Met
9.1(b): Notwithstanding any description of the Curriculum in Schedule 2, the Sponsor must ensure that the Curriculum is, at a minimum, in line with any Foundation Curriculum Policy Statement.	Met
14.2: The Sponsor will ensure that it has, at all times, the equipment that is suitable for the Curriculum being delivered or to be delivered at the School, the Class Level(s) and abilities of its Students.	Met

If any of the above have been recorded as 'Not Met' in the most recent quarter, please record the clause number, reason and remedy or mitigation for this. If all Key Requirements have been met, please specify "n/a".

n/a

Part 3 of the Agreement: Minimum Requirements and Performance Regime

Clause:	Quarter 1
16.1(a): No serious incident occurs in relation to the School that compromises the health and safety of a Student that could reasonably have been prevented by the Sponsor.	Met
16.1(b): No serious criminal activity is discovered to have taken place on the Premises.	Met
16.1(c): The Sponsor has operated the School in accordance with the requirements set out in the Gazette Notice.	Met
16.1(d): The Sponsor has not exceeded the Maximum Roll.	Met
16.1(e): The Sponsor has accepted students in accordance with clauses 7.2 to 7.4 of the Agreement.	Met
16.1(f): The School hours and term dates have not reduced below the minimum levels set out in Schedule 1 of the Agreement.	Met
16.1(g): The stand-down or suspension periods for Students have not exceeded the maximum periods set out in the Act.	Met
16.1(h): The Sponsor has complied with the legislative requirements in relation to standing down, suspending, excluding or expelling.	Met

16.1(i): The Sponsor has complied with every direction given under the Act or the Agreement.	Met
16.1(j): Any transport required is provided as described in Schedule 3 of the Agreement.	Met
16.1(k): The Sponsor has a person appointed as the person responsible for teaching and learning at all times with a proven background in educational leadership.	Met
16.1(l): The number or percentage of Teaching Positions filled by people holding a Practising Certificate or Limited Authority to Teach did not fall below the minimum number or percentage set out in clause 2 of Schedule 4 of the Agreement.	Met
16.1(m): The percentage of the Curriculum time taught by people holding a Practising Certificate or Limited Authority to Teach as compared with the total Curriculum time taught by any person holding a Teaching Position did not fall below the minimum percentage set out in clause 3 Schedule 4 of the Agreement.	Met
16.1(n): The Sponsor has complied with all requirements in relation to Police vetting under clauses 78C to 78CD of the Act (as applied by section 158U of the Act) and reporting on Police vetting under the Agreement	Met
16.1(q): The Sponsor has reported to parents in accordance with clause 7.8 of the Agreement.	Met
18.1 (a) and (b): In addition to the requirements for enrolment records set out in Section 77A of the Act, the Sponsor must: (i) use a student management system that is approved by the Minister for use by the Sponsor which the Minister notifies the Sponsor of in writing; and (ii) use electronic attendance files for gathering data on Student attendance at School.	Met
18.1 (c): The Sponsor must maintain detailed records in accordance with prudent business practice and sufficient to enable the Sponsor to complete its reporting obligations under this Agreement, the Act or any other applicable laws.	Met

If any of the above requirements have been recorded as 'Not Met', please record the clause number and reason why it was not met and the remedy or mitigation for this. If all of the Minimum Requirements have been met, please specify "n/a".

n/a

Part 7 of the Agreement: General Requirements

Clause:	**Quarter 1**
33: The Sponsor will be required to maintain all necessary insurances needed for the ongoing operation of the School in accordance with this Agreement and any applicable laws. This shall include, at a minimum, holding the types of insurance at the levels specified in Schedule 9.	Met
34.4(a): The Sponsor must not sub-contract any obligations under this Agreement without the written consent of the Minister. If written consent is provided by the Minister, the Sponsor will remain fully responsible for the performance of all obligations under this Agreement (and responsible and liable for any non-performance) and will be responsible for all acts, defaults and neglects of any sub-contractor.	Met
34.5(a): The Sponsor may not assign or transfer any of its rights or obligations under this Agreement without the written consent of the Minister.	Met

If any of the above requirements have been recorded as 'Not Met', please record the clause number and reason why it was not met and the remedy or mitigation for this. If all General Requirements have been met, please specify "n/a".

n/a

MINISTRY OF EDUCATION
TE TĀHUHU O TE MĀTAURANGA

Partnership Schools | Kura Hourua - Student Achievement Reporting Template 2017: Middle School West Auckland

Subject	Class Level	Target % at or above	Baseline result						Quarter 2 result						Quarter 2 year-end projection						Year end/Quarter 4 result					
			Date of baseline test:				1/03/2017																			
			Well Below	Below	At	Above	Total (#)	Total at/ above (%)	Well Below	Below	At	Above	Total	Total at/ above (%)	Well Below	Below	At	Above	Total	Total at/ above (%)	Well Below	Below	At	Above	Total	Total at/ above (%)
Reading	After 40 weeks	85%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
	After 80 weeks	85%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Year 3	85%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Year 4	85%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Year 5	85%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Year 6	85%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Year 7	85%	15	25	12	4	56	28.6%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Year 8	85%	6	20	12	6	44	40.9%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Total		21	45	24	10	**100**	34.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
Writing	After 40 weeks	85%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
	After 80 weeks	85%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Year 3	85%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Year 4	85%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Year 5	85%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Year 6	85%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Year 7	85%	14	19	19	4	56	41.1%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Year 8	85%	9	20	14	1	44	34.1%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Total		23	39	33	5	**100**	38.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
Mathematics	After 40 weeks	85%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
	After 80 weeks	85%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Year 3	85%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Year 4	85%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Year 5	85%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Year 6	85%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Year 7	85%	18	25	11	2	56	23.2%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Year 8	85%	12	19	9	4	44	29.5%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
	Total		30	44	20	6	**100**	26.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0

PLEASE NOTE

Information on privacy requirements for schools with regard to the disclosure of personal information is provided in the "Instructions" tab. Please review this information before you complete this section of the template.

Results by Ethnicity

Subject	Ethnicity	Target % at or above	Baseline result						Quarter 2 result						Quarter 2 year-end projection						Year end/Quarter 4 result					
			Well Below	Below	At	Above	Total (#)	Total at/ above (%)	Well Below	Below	At	Above	Total	Total at/ above (%)	Well Below	Below	At	Above	Total	Total at/ above (%)	Well Below	Below	At	Above	Total	Total at/ above (%)
Reading	Māori	85%	8	19	7	4	38	28.9%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%					0	0
	Pasifika	85%	10	15	10	1	36	30.6%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%					0	0
	Other ethnicities	85%	3	11	7	5	26	46.2%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%					0	0
	Total		21	45	24	10	**100**	34.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
Writing	Māori	85%	10	17	11	0	38	28.9%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%					0	0
	Pasifika	85%	7	13	12	4	36	44.4%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%					0	0
	Other ethnicities	85%	6	9	10	1	26	42.3%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%					0	0
	Total		23	39	33	5	**100**	38.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
Mathematics	Māori	85%	17	16	5	0	38	13.2%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%					0	0
	Pasifika	85%	10	16	8	2	36	27.8%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%					0	0
	Other ethnicities	85%	3	12	7	4	26	42.3%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%					0	0
	Total		30	44	20	6	**100**	26.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0

Results by Gender

Subject	Ethnicity	Target % at or above	Baseline result						Quarter 2 result						Quarter 2 year-end projection						Year end/Quarter 4 result					
			Well Below	Below	At	Above	Total (#)	Total at/ above(%)	Well Below	Below	At	Above	Total	Total at/ above (%)	Well Below	Below	At	Above	Total	Total at/ above (%)	Well Below	Below	At	Above	Total	Total at/ above (%)
Reading	Female	85%	7	18	11	3	39	35.9%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%					0	0
	Male	85%	14	27	13	7	61	32.8%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%					0	0
	Total		21	45	24	10	**100**	34.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
Writing	Female	85%	6	14	15	4	39	48.7%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%					0	0
	Male	85%	17	25	18	1	61	31.1%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%					0	0
	Total		23	39	33	5	**100**	38.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0
Mathematics	Female	85%	16	18	5	0	39	12.8%	0	0	0	0	33	67.0%	0	0	0	0	0	0.0%					0	0
	Male	85%	14	26	15	6	61	34.4%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%					0	0
	Total		30	44	20	6	**100**	26.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0	0	0	0	0