
To: Minister of Education
Date: 5 December 2018
Security Level: In Confidence
Drafter: Jean Fraser
Key Contact: Emily Fabling
Messaging seen by Communications Team: No

Priority: Medium
METIS No: 1167434

DDI: Mobile:

Purpose

This paper seeks your approval for:
- the Ministry of Education Statement of Intent (SOI) 2018-23
- the 2018/19 Output Plan.

Summary

The Ministry provided the Draft Output Plan 2018/19 for your review on 11 September 2018 (METIS 1133270 refers) and the Draft SOI 2018-23 on 1 November 2018 (METIS 1161204 refers). The two documents have been updated in light of feedback from your Office and are attached for your review and approval.

The SOI is a strategic document looking out four years that is required to be tabled in the House and publicly available. We are seeking your approval of the document having addressed the feedback from your Office.

The Output Plan is an annual agreement between the Ministry and yourself that is provided to others, Select Committee in particular, on request and can be proactively released. We are seeking your approval for the document having addressed the feedback from your Office.
Recommended Actions

The Ministry of Education recommends that you:

_Draft SOI 2018-23_


b. **note** a final printed copy will be provided for tabling in the House by 17 December.

   Noted

c. **note** that as the SOI will be tabled in the House and then publicly available on the Ministry's website as a matter of course, the Ministry will not be proactively releasing the report separately.

   Noted

_Output Plan 2018-19_

d. **review** the attached Output Plan 2018/19, and

   i. **advise** any further changes required

      Changes required

   ii. **if no further changes required, approve and sign** the document on page 3

      . Approved/Not Approved

e. **agree** to the proactive release of the final signed 2018/19 Output Plan.

      Release/Not release


Emily Fabling  
Deputy Secretary  
Strategy, Planning and Governance  
Ministry of Education  
05/12/2018.

Hon Chris Hipkins  
Minister of Education  
7/12/2018.

Background

1. The Ministry provided the Draft Output Plan 2018/19 for your review on 11 September 2018 (METIS 1133270 refers) and the Draft SOI 2018-23 on 1 November 2018 (METIS 1161204 refers).

2. On 5 November 2018 your Office provided feedback on the two documents. The feedback sought some specific amendments for the annual work programme set out in the Draft Output Plan and some change in the tone and language of both the documents. Subsequently on 27 November we received more specific feedback on the SOI indicating you were broadly comfortable with it but would like adult and community education added to the “New Zealanders have skills and knowledge for work and life” section on page 22.

3. We have updated both documents based on the feedback received and provided some additional information highlighting the distinctions between the two documents.

Purpose and role of the SOI

4. The department must present an SOI at least once in every 3-year period, unless granted an extension of time under 41 of the Public Finance Act 1989. It should set out the strategic objectives the Ministry intends to achieve or contribute to (strategic intentions).

5. The SOI is a public document that is tabled in the House and includes a Foreword from you as Minister confirming it is consistent with the policies and performance expectations of the Government. It sets out the Ministry’s high-level strategic intent and is expected to be read by staff and stakeholders. It is drafted with that broader public audience in mind and has now been typeset by our Communications team.

Purpose of the Output Plan 2018/19

6. The Output Plan is an annual agreement between the Ministry and yourself that is provided to others, Select Committee in particular, on request. There are no set requirements for the Plan and no obligation to table it in the House or make it publically available, although we would recommend proactive release of the final approved document. We use the Output Plan to confirm the annual work programme for the year and provide a consolidated list of performance measures, the majority of which you have already approved through the Estimates process.

Ministry of Education Draft SOI 2018-23

7. The aim has been to provide a simple high-level document capturing information from the Education Conversation | Kōrero Mātauranga engagement, the Education Work Programme and the Ministry’s work reviewing its strategy and operating model.

8. With the timing of decisions from the Education Work Programme and the Ministry’s Operating Model work remaining uncertain, we have presented a simple transitional SOI this year, consolidating our strategic intention information based on currently available information. We would then provide an updated document when the direction and implications from the agreed education vision and medium term strategies and big reviews are clearer. This would be the opportunity to provide a more integrated story of the change envisaged across the education system.
9. Currently we cannot include the vision statement for education as it has yet to be agreed and publicly released. Likewise decisions on the recommendations for Tomorrow's Schools will not be known until next year. However, based on the early feedback from your Office, we have amended the document to more explicitly highlight the intent of the change programme you have initiated and, in response to subsequent feedback, a more specific item on adult and community education. The changes involved:

- updating your Foreword (page 4) to highlight your focus on agreeing a shared vision for education and then ensuring the education sector works together to deliver improved outcomes for New Zealanders
- providing additional information on the intent behind the Education Work Programme (pages 13, 16, 20 and 22)
- adding text on the National Education Growth Plan based on feedback on the Output Plan (page 17)
- amending the text on page 22, noting the value of lifelong learning and added a more specific work item on adult and community education.

10. There is a requirement for the SOI to be tabled in the House and ideally we would like to do this prior to the Annual Review on 19 December 2018, providing printed copies for presentation by 17 December 2018. The SOI has been professionally proof read.

Output Plan 2018/19

11. The attached Output Plan 2018/19 seeks to confirm the work programme for the year and provides a consolidated list of performance measures, the majority of which you have already approved through the Estimates process. The introductory text has been updated to acknowledge the relationship with the SOI and avoid duplication given it sets out the strategic intent for the 2018/19 work programme.

Work Programme 2018/19

12. The Work Programme listed on pages 8 to 15 focuses predominantly on the key pieces of work for 2018/19 to deliver on the Education Vision | Te Pae Tawhiti and other Ministerial expectations. The key Education Work Programme items have been made more visible than in the earlier draft. We have also updated the work list based on feedback from your Office:

- providing more information about progressing the recommendations arising from the Tomorrow's Schools Review (page 8)
- retaining Communities of Learning operational work but removing it as a policy priority (pages 10)
- making it clear that the Student Information Sharing Initiative is an integrated part of the Information Data programme (page 10)
- amending the wording about the Education Access Strategy to make it clear we are developing a National Education Growth Plan with a sub-plan for Auckland (page 11) and including this work in the SOI (page 17)
- adding an item on digital technology equity (page 11)
- adding an additional item about an evidence-based planning tool to inform teacher supply decisions (page 12)
- adding information about our work on Initial Teacher Education (page 12)
- adding an item on adult and community education (page 14).
13. Work on some of the other items raised by the Office can be covered through existing work items or are being led by other agencies, for example:
   - Work on Professional Learning and Development work is already covered (page 12)
   - More community use of the education infrastructure and better integration with local government is currently the responsibility of schools and their Boards of Trustees and the Ministry will continue to encourage schools to share facilities with local government. The Taskforce report on Tomorrows’ Schools may recommend changes to this model, but any changes will be outside the timeframes of the 2018/19 Output Plan
   - The task of giving effect to the manifesto commitment to re-establishing a New Zealand Skills Strategy has been given to the Ministry of Business, Innovation and Employment (MBIE). We will work with MBIE on this but we do not know when they will start working on the strategy and hence consider it too early to include at this stage.

14. The work programme items in the Output Plan can be amended at any time with the agreement of both parties.

Estimates measures

15. In the Output Plan we have included the measures you approved through the 2018/19 Estimates process and in particular those to be reported at year end, in either the Ministry’s Annual Report 2019 or attached Non Departmental Reports prepared on your behalf. Changes to these measures can only be made through the Supplementary Estimates process.

16. Since you approved the measures in April 2018 we have received feedback suggesting change is required for a small set of these measures. While they cannot be formally changed until the Supplementary Estimates in April 2018 we have sought your early approval to these changes with the September Quarterly Report (METIS 1186027 refers) so we can make sure the appropriate monitoring and reporting processes are in place from the beginning of the year. Those proposed changes have been included in the Output Plan

Additional asset measures for Investor Confidence Reporting

17. The Ministry is required to have some additional asset measures covering ICT and the School ICT Network for our Investor Confidence Rating with the Treasury and inclusion in our 2019 Annual Report. The expectation is that these will be approved by the Responsible Minister and they have been included in the Output Plan for your approval (refer page 42).

Output Plan Only measures

18. We have also included a small set of Output Plan Only measures relevant for Ministers but not necessarily Parliament. These are reported to you but do not need to be reported in our Annual Report. They relate to programme level information in the Learning Support area (refer pages 38 to 39).

Enclosures:
   - Statement of Intent 2018-23
   - Output Plan 2018/19