

TE PŪNAHA AROHAEHAE

The Review Process

Preparing

In preparing for review, we want to be clear about what we are looking at and why. Preparing for review involves:

- identifying the trigger for review;
- developing a focus;
- establishing indicators to guide us;
- identifying sources of information;
- preparing a plan.

Gathering

When gathering information, we draw on a range of information sources to ensure that we have a sound evidence base from which to make judgments about our practice. In gathering information, we will want to consider issues such as:

- Are we sure that this information will give a fair representation of this aspect of practice?
- Do we have confidence that this information will provide evidence to inform our judgments?

Deciding

Deciding requires us to consider what we should do as a result of what we have learned about our practice and to act accordingly. It involves:

- deciding on what needs to happen, based on our judgments;
- planning to implement and monitor any changes that arise;
- sharing the outcomes of our review.

Making sense

Making sense involves us in a process of analysis. We scrutinise each aspect of the information we have gathered in order to create meaning. We look for:

- issues that come up again and again;
- emerging trends or patterns;
- anything seemingly insignificant that we need to be careful not to overlook;
- one-off or unexpected pieces of information.

Improving
our practice
for children's
learning

Elements of Effective Review

Relationships

Evidence

Vision

Improvement

Ethics

Wisdom