Critical need to know and action

1. **Industrial relations circular** about the initiation of bargaining for the renewal of the **Area School Principals’ Collective Agreement**. Boards must let any employees who may be covered by this collective agreement know about the upcoming bargaining. Further information on the bargaining will be communicated by NZSTA.

2. New guidelines are available to support schools: **Traumatic Incidents - Managing student and staff wellbeing** [Visit our website](#) for more information on traumatic incidents.

3. **Health and safety information**: What risk looks like in schools, working bees and volunteers, plus training for H&S representatives. [Read more...](#)

4. New initiatives to support **Education Outside the Classroom**: Workshops, national coordinator database and newsletter. [Read more...](#)

5. We encourage all secondary school teachers and principals in state and state-integrated schools to complete the **2016 Secondary Teacher Census** before it closes on 22 April. The more data we have, the more useful the information when we share the results with you. [Read more...](#)

Heads up

1. **Reminder: Every Day Matters** looks at how your existing attendance data can be of greater use to you by providing reports tailored for your school. [Email us if you are interested in participating](#)

2. Public consultation on **Youth Service Approved Information Sharing Agreement** closes 6 May. [Read more...](#)

3. At the end of April, we will send letters with your **school’s provisional leaver results** so you can check your school leaver data and get an early indication of your results, compared to the national results.

4. From the end of April, you’ll receive an email explaining the **redaction rules we have used with your National Standards and Ngā Whanaketanga Rumaki Māori (NWRM) data**. This ensures the privacy of individuals is maintained when the data is released. The email will also include the data tables that will be published on Education Counts later in the year.

5. The Education Council is calling for registrations for the **Appraisal of Principals’ Professional Learning and Development programme** – facilitated by principals for principals. [View proposed dates and locations here](#) and for further information [email Christina Thornley at the Education Council](#)
6. New principals’ sabbatical reports have been added to the Educational leaders website

7. New page published: School funding for Programmes for Students: ALL, ALiM and MST Please share this with your school’s finance officer.

8. Free one-day science workshops for science middle leaders, teachers in charge of science subjects and those aspiring to be. Read more...

9. NZQA has published key findings of its 2015 digital assessment trials and pilots and information on the 2016 trials and pilots. Read more...

10. Digital Assessment: 2016 trial and pilots – impact on Māori-medium settings. Read more...

11. An independent panel of experts is needed to evaluate portfolios for the Advanced Classroom Expertise Teacher recognition process. Read more...

12. Archives New Zealand is reviewing the Records and Information Management Standard for the NZ public sector and is seeking feedback from state and state-integrated schools about how the standard will affect them. Read more....

13. Maintenance of the Vocational Pathways – submissions for any proposed inclusion of standards and qualifications into the Vocational Pathways are extended to 22 April.

14. Submissions are open for He Huataua Auaha, a creative writing competition in te reo Māori for students aged 6 to 18 years old. Entries close 8 July.

15. Bullying-free NZ Week School Awards and reminder about free activity packs. Read more...

16. New Zealand Chinese Language Week is 12-18 September and we invite your school to take part in the week’s events and celebrations. Read more...

17. The Tertiary Education Commission invites secondary schools to partner with eligible tertiary education organisations to apply for funding for a new Engineering Education to Employment Secondary-Tertiary Pathways Project

General information

1. No items this issue.
Critical need to know and action

Area School Principals’ Collective Agreement

Industrial relations circular about the initiation of bargaining for the renewal of the Area School Principals’ Collective Agreement. Boards must let any employees who may be covered by this collective agreement know about the upcoming bargaining. Further information on the bargaining will be communicated by NZSTA.

Traumatic Incidents guidelines

New guidelines are available to support schools: Traumatic Incidents - Managing student and staff wellbeing. Visit our website for more information on traumatic incidents.
Health and safety information

Worksafe New Zealand has a new section on its website: What risk looks like in schools and early childhood services

School working bees
We’ve received a lot of questions around risk management and schools hosting working bees. The intent of the legislation is not to curtail these types of activities.

The focus should be on managing the risk rather than a possible accident. Why? Because managing the risk (as far as is reasonably practicable) is how a school/board will meet its duties.

Parents/community members attending working bees are considered to be ‘other persons’, which includes ‘other volunteers’, rather than ‘workers’. Schools will need to talk to the volunteers about what their expectations are on the day and alert them to risks and hazards.

There is a specific section on risk management (and useful tools) in our health and safety practical guide starting on page 50

If you have any questions, please email us

Health and Safety Representatives (HSR) Training
HSRs are given powers under the Health and Safety at Work Act. An HSR can only use these specific powers if they have completed initial training. Initial is considered completed when the HSR is assessed as having achieved NZQA unit standard 29315

Stage 1-3 training for HSRs is available through the training arm of the NZ Council of Trade Unions and you can register here; you can filter by category, month, location or delivery and underneath the registration button, you will see the spaces remaining on each course. If you have any queries, contact details are on the NZCTU website or you can phone 04 385 1334 ext 825.

If your HSR has completed Stage 1 or higher, they are eligible to enrol for transition training to learn about their new functions and powers under the Health and Safety at Work Act 2015. Transition training is currently available online only until the end of May and, in a future bulletin, we’ll advise the options for training after this date.

Initiatives supporting Education Outside the Classroom

Education Outdoors New Zealand (EONZ), with our support, has implemented two initiatives in support of Education Outside the Classroom (EOTC).

Effective EOTC management in schools workshops
A series of two-day workshops are being offered around New Zealand, based on our updated EOTC Guidelines 2016 - Bringing the Curriculum Alive
These workshops aim to:

- support understanding of key concepts that underpin safe quality teaching and learning across all EOTC environments
- offer guidance in the implementation of key components of the guidelines
- include a range of activities that explore how the guidelines can support school staff to provide quality learning across EOTC contexts.

Schools are encouraged to send a leadership team representative, the EOTC coordinator, and a board of trustees’ representative.

For further information or to register visit the EONZ website

**National EOTC coordinator database**

A national database for EOTC coordinators is a new initiative forming a component of core EOTC support for schools. It aims to build EOTC capability and competency, specifically within the role of the EOTC coordinator, and has been established for primary and secondary schools nationwide.

We recommend principals and boards of trustees encourage their EOTC coordinators to register on the EONZ Database registration webpage. Registration on the database is identified as an element of good practice in EOTC management and included in the updated *EOTC Guidelines 2016 – Bringing the Curriculum Alive.*

Registration creates a direct pathway of communication between EONZ and EOTC coordinators across the country, to enable targeted, direct support to schools along with:

- direct updates and need-to-know information from the Ministry of Education.
- information to help strengthen processes and systems including EOTC systems review, internal incident reporting and review, reporting to the board and more.
- relevant professional development information.
- notifications of opportunities to up-skill.
- pathways for relevant qualifications across EOTC management and delivery.

EONZ also supports EOTC through a free *EOTC Update newsletter* which you can subscribe to.

**2016 Secondary Teacher Census**

*2016 Secondary Teacher Census* needs your data! We encourage all secondary school teachers and principals in state and state-integrated schools to complete the census which closes on Friday 22 April.

If you haven’t already done so, please share the census information pack with your staff and colleagues including relievers and support teachers.
By completing the census, every teacher adds to the big picture of secondary teaching in New Zealand/Aotearoa.

Thank you again for your time and support of this important initiative.

**Heads up**

**Every Day Matters**

Reminder: *Every Day Matters* looks at how your existing attendance data can be of greater use to you by providing reports tailored for your school. [Email us if you are interested in participating](mailto:every-day-matters@education.govt.nz)

**Public consultation on Youth Service Approved Information Sharing Agreement**

A proposed Approved Information Sharing Agreement (AISA) on Youth Service is now on the [MSD website](https://www.msd.govt.nz) for public consultation. The deadline for submissions is **6 May**.

It will replace the current Memorandum of Understanding between the Ministry of Social Development and the Ministry of Education, which allows information sharing about school leavers. The Youth Service use this information to identify and contact young people who need their support.

An AISA is needed because of the recent extension of the Youth Service to 18 and 19 year olds on benefits, and the inclusion of Corrections data.

The AISA is not expected to have any new impact on schools. More information on the current Youth Service initiative can be found on page 62 of the [School Roll Return Guidelines](https://www.educationcounts.govt.nz/)

If you have any questions the Ministry of Education contact is Echo Brooke-White, Manager, Data Collection Unit and her email: [echo.brooke-white@education.govt.nz](mailto:echo.brooke-white@education.govt.nz)

**Schools’ provisional leaver results**

At the end of April, we will send letters with your school’s provisional leaver results so you can check your school leaver data and get an early indication of your results, compared to the national results.

**National Standards and Ngā Whanaketanga Rumaki Māori (NWRM) data**

From the end of April, you’ll receive an email explaining the redaction rules we have used with your National Standards and Ngā Whanaketanga Rumaki Māori (NWRM) data. This ensures the privacy of individuals is maintained when the data is released. The email will also include the data tables that will be published on Education Counts later in the year.
Appraisal of Principals’ Professional Learning and Development programme

The Education Council is calling for registrations for the Appraisal of Principals’ Professional Learning and Development programme – facilitated by principals for principals. View proposed dates and locations here and for further information email Christina Thornley at the Education Council.

New principals’ sabbatical reports

New principals’ sabbatical reports have been added to the Educational leaders website.

School funding for Programmes for Students: ALL, ALiM and MST

New page published: School funding for Programmes for Students: ALL, ALiM and MST Please share this with your school’s finance officer.

National science workshops 2016

From dependence to independence: Developing reasoning with scientific literacy

Free one-day science workshops are available for science middle leaders, teachers in charge of science subjects (including level 1 science) and those aspiring to be.

The key focus is to identify and share curriculum, learning and assessment practices that will improve students’ retention, engagement and achievement. Much but not all of this workshop will centre on those students at risk of not achieving NCEA level 2 in 2017.

During workshops, participants will engage with ideas in the areas of:

- Being culturally responsive in science
- Writing to achieve in NCEA
- Developing scientific literacy

Provided there are sufficient registrations, workshops will be held in the following regions from 9am – 3pm and will be facilitated by Mike Stone:

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Venue</th>
<th>Enrol</th>
</tr>
</thead>
<tbody>
<tr>
<td>10 May</td>
<td>Auckland</td>
<td>Kohia Education Centre, Epsom Avenue</td>
<td>Team Solutions</td>
</tr>
<tr>
<td>12 May</td>
<td>Napier</td>
<td>EIT, Taradale Campus, 501 Gloucester Street, Taradale</td>
<td>Team Solutions</td>
</tr>
<tr>
<td>17 May</td>
<td>Gisborne</td>
<td>EIT, Tairawhiti Campus, Palmerston Road, Gisborne</td>
<td>Team Solutions</td>
</tr>
<tr>
<td>19 May</td>
<td>Whangarei</td>
<td>Northland Cricket Association, 79 Okara Drive, Whangarei</td>
<td>Team Solutions</td>
</tr>
<tr>
<td>May 31</td>
<td>Hamilton</td>
<td>Atrium on Ulster, 281-285 Ulster Street</td>
<td>Team Solutions</td>
</tr>
<tr>
<td>June 2</td>
<td>Rotorua</td>
<td>Tuscany Villas Motor Inn, 280 Fenton Street, Rotorua</td>
<td>Team Solutions</td>
</tr>
</tbody>
</table>
Dates for other regions will be advised shortly.

Teachers can enrol online and the registration deadline is seven days before the workshop.

You will be notified of the venue and what to bring a week before the workshop, so please make sure your email address is correct.

For further information contact Mikhal Stone by email m.stone@auckland.ac.nz; mobile 021 1871 664 or 09 623 8899 Extension 46314 (Tues – Thurs)

NZQA digital assessment trials and pilots

NZQA has published key findings of its 2015 digital assessment trials and pilots and information on the 2016 trials and pilots. Read more...

Digital Assessment: 2016 trial and pilots – impact on Māori-medium settings

NZQA is working towards having computer-based methods of assessment for all externally assessed achievement standards (where appropriate) by 2020. In 2015, NZQA completed an electronic pilot using the Mathematics Common Assessment Task for 91027, and trials involving two other Level 1 standards (outlined in the table below).

<table>
<thead>
<tr>
<th>MoE Subject Ref</th>
<th>NZQA ID</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mathematics and Statistics 1.2</td>
<td>91027</td>
<td>Apply algebraic procedures in solving problems</td>
</tr>
<tr>
<td>French 1.1</td>
<td>90878</td>
<td>Demonstrate understanding of a variety of spoken French texts on areas of most immediate relevance</td>
</tr>
<tr>
<td>Science 1.1</td>
<td>90940</td>
<td>Demonstrate understanding of aspects of mechanics</td>
</tr>
</tbody>
</table>

NZQA will be trialling and piloting computer-based methods of assessment for additional standards in 2016. Kura are encouraged to participate in relevant trials and pilots.

View details of NZQA’s trials and pilots for 2016 on the NZQA website.
You can indicate your interest by emailing future.state@nzqa.govt.nz

Te Reo Rangatira
In 2016, NZQA is planning to trial digital assessments for Level 1 Te reo Rangatira achievement standards. View the technical requirements for 2016 trials in Te reo Rangatira

Translated assessment task
The pilot examinations will be translated into te reo Māori by request.

Definitions
A trial is considered to be a practice assessment and the results of the assessment do not count towards NCEA.
A pilot is a practice assessment where a student can gain credits towards NCEA.

**Advanced Classroom Expertise Teacher expert panel submissions**

An independent panel of experts is needed to evaluate portfolios for the Advanced Classroom Expertise Teacher (ACET) recognition process.

From 24 August, we intend to engage panelists on a full-time basis for a three to four week period to consider portfolios from teachers seeking recognition as an ACET. Dr Mary Simpson will chair the ACET evaluation panel.

If you are interested in becoming a panel member, you need to submit a completed form and curriculum vitae. Please call the ACET recognition process team on 0800 165 225 or email ACET.recognition@education.govt.nz to receive a copy of the form and the application guide.

Completed submissions are **due noon, 13 May**.

Overview of function description:

- Extensive leadership (management) experience and high standing in the primary education sector.
- Extensive and current pedagogical knowledge and/or practice.
- Post-graduate qualification(s) in an aspect of pedagogy.
- Ability to critically analyse and assess information.

**Archives New Zealand – Records Management**

Archives New Zealand is reviewing the Records and Information Management Standard for the New Zealand public sector and seeking feedback from state and state-integrated schools about how the standard will affect them.

Currently, state and state-integrated schools are not audited against the requirements of this standard however it is planned that in the future the new standards will be applicable to schools. This will be implemented through a plan that will support schools to meet their existing obligations under the Public Records Act.

Feedback on the draft Records and Information Management Standard and accompanying Implementation Guide is **due close of business Wednesday 4 May**.

Any questions and feedback can be sent to rkconsultation@dia.govt.nz
Vocational Pathways

Maintenance of the Vocational Pathways – submissions for any proposed inclusion of standards and qualifications into the Vocational Pathways are extended to 22 April.

Creative writing competition in te reo Māori

Submissions are open for He Huataua Auaha, a creative writing competition in te reo Māori for students aged 6 to 18 years old. Entries close 8 July.

Bullying-free NZ week 16-20 May

Free activity pack
A reminder schools can request or download a free activity pack, which has a range of bullying prevention-themed ideas, to mark Bullying-free NZ Week. As well as classroom-focused activities for all age groups, the pack features staff activities to support joint planning and a whole school approach.

Bullying-free NZ Week school awards
The Bullying Prevention Advisory Group is offering two awards (one award for Years 0-8 and one for Years 9-13) worth $500 each to recognise schools’ participation. Any school that enters students’ work created during this week will be considered for these awards.

School leaders can also sign up at BullyingFree NZ to preview and test the new website being launched during Bullying-free NZ week.

New Zealand Chinese Language Week 2016

Nǐhào

New Zealand Chinese Language Week (NZCLW) is 12-18 September and we invite your school to take part in the week’s events and celebrations.

This week seeks to bridge the cultural and language knowledge gap between China and New Zealand. Organisations (such as schools) host fun, practical initiatives to help ordinary New Zealanders give the Chinese language a go.

The inaugural NZCLW (7-13 September 2015) proved there is much demand for Chinese language learning in New Zealand. Many schools held a range of positive events last year, lifting the profile of the Chinese language in New Zealand – while also lifting the profile of their own schools.

Please visit the NZCLW website for resources and events. If you have any resources to share, or would like to arrange NZCLW events, contact us. We will share them via our website and social
media channels.

Your school may wish to run the following suggested events and link them to NZCLW:

- open days
- cultural performances
- art exhibitions
- Chinese language immersion lessons – Mandarin 101
- language seminars
- Chinese poetry evening
- library corners/display
- competition – pechukucha – celebrating China
- Chinese film evening
- any other events you have run successfully in the past, relevant to NZCLW.

Please support this initiative with an active programme of events at your school. Contact us with any plans you have to support NZCLW, so we can promote them via our website and social media channels.

We look forward to hearing from you.

New Zealand Chinese Language Week Charitable Trust

**Engineering Education to Employment Secondary-Tertiary Pathways Project**

The Tertiary Education Commission invites secondary schools to partner with eligible tertiary education organisations to apply for funding for a new Engineering Education to Employment Secondary-Tertiary Pathways Project
Regional News

Tai Tokerau
- Auckland
- Waikato
- Bay of Plenty - Waiariki
- Taranaki, Whanganui, Manawatu
- Hawke’s Bay - Tairāwhiti
- Wellington
- Nelson, Marlborough, West Coast
- Canterbury
- Otago, Southland

Tai Tokerau | Hira Gage

Tēnā koutou katoa

The end of term 1 has snuck up on us rather quickly. I hope the term break will bring the chance for schools and students to have a well earned break, to refresh and re-group in preparation for the remainder of the year.

Furthest northern schools
Last week I had the privilege of participating in the blessing of ‘Kai Rongoa’ food in schools initiative developed through Make it Happen Te Hiku, in conjunction with the three most northern schools: Te Hapua, Te Kao and Ngataki.

Communities of Learning (CoL) update
Our team of senior advisors and student achievement function practitioners are able to provide you with more information and support as you consider your involvement in a CoL. At the moment, we have two Tai Tokerau communities working towards their achievement challenges and several other groups in the discussion phase around how they might form a community.
If you require any further information about the progress being made in Tai Tokerau, please contact your senior advisor or call me on 027 501 5068.

Health and Safety Representative training opportunities

Health and Safety Representatives (HSRs) are given powers under the Health and Safety at Work Act. A HSR can only use these specific powers if they have completed initial training. Initial is considered completed when the HSR is assessed as having achieved the New Zealand Qualifications Authority unit standard 29315

NZEI has three potential health and safety workshops that can be arranged depending on the number of requests/attendees:

1. Working together for Health and Safety (Rep Training)
2. Creating a Health & Safety-Positive Culture
3. Health + Safety workshop for Principals

The PPTA will be running a number of courses over the next few months for new and existing health and safety reps. Visit the PPTA website for more information.

Making the best use of your student data

Student Management System (SMS) workshops are available throughout New Zealand that will explore good practice in the management and use of student data. This will include:

- An overview of the SMS and its central role in any educational setting.
- Planning and data management to give confidence in your understanding and analysis of data.
- Using data to support teachers, learners and whānau towards better outcomes.

Visit the Core Education website for further information.

Ngā mihi
Hira

Auckland | Isabel Evans

Kia ora

Many in the education community throughout New Zealand will have worked with Ray Webb, one of our staff who is leaving the Ministry after more than 25 years service. Prior to entering the Ministry, Ray was a secondary school teacher, head of faculty and the author of numerous textbooks. Ray joined the Ministry in 1990 and has held numerous senior management positions in the Auckland office including manager schools performance, network manager and most recently as chief advisor.
Ray has also held a number of positions across New Zealand. From 2009 to 2011, he was regional manager for the South Island and often talks of the collaboration that happened between the Ministry, sector and other key stakeholders at the time of the two Christchurch earthquakes and the Pike River Mining disaster. Following this, Ray was national operations manager for professional learning and development. On leaving the Ministry, Ray is looking to pursue options as an education consultant.

His experience, knowledge and drive will be missed by his colleagues here at the Ministry and I know that you will join me in wishing him well for his future.

**Triennial Elections**

A reminder the triennial elections for school boards of trustees will be held during May – June this year. The **common date of Friday 3 June is recommended** but the range of dates available to hold an election is Friday 13 May – Friday 10 June. Trustee elections are one of the biggest democratic events in New Zealand, with schools and kura seeking approximately 12,000 parent representatives to represent their communities in setting the strategic direction and decision making for their schools.

For more information and support to get your school and community ready to participate in the elections, contact NZSTA on 0800 ELECTION or visit the [NZSTA School Trustee Elections website](http://www.nzsta.org.nz).

Feel free to call me on 09 632 9333 or email me at isabel.evans@education.govt.nz

Ngā mihi
Isabel

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**Waikato | Paula Rawiri**

**Kia ora koutou katoa**

A couple of weeks ago, our local leadership team attended the Waikato primary principals regular catch up day. We took the chance to talk about the Ministry’s **Four Year Plan** that sets out what we are trying to achieve and how we are going to go about doing it. If you haven’t yet read it, I would recommend it. Feedback I received from attendees proved it was helpful talking about this plan, as it put the work we do with you in context.

We also did a short survey and got some really positive feedback, particularly about the way we are providing support to schools – service is prompt and positive, locally people think we are more accessible, we willingly share information and are more available to answer questions and queries. There also were specific comments about the helpfulness of our senior advisors and property advisors. This is great stuff.

Areas for improvements included:

- Special education – schools needed more consistent support, better communication and more
funding.

- Property – schools needed help to plan ahead and having consistent people available to help.
- Network – schools needed help with managing roll growth.

Things people would like from us:

- To continue to get help through special education for students with significant behaviour needs, faster service for kids waiting to be assessed and access to people who have specialised skills in supporting children with high needs.
- Iwi relationships – how schools can link with their local iwi to support Māori students.
- Greater flexibility regarding property and roll growth decisions.
- An easier way to make minor property changes.
- Gathering principal voice in a more strategic way.

We’ve started some work to address the areas of improvement and we’ll work our way through the other suggestions. Specifically, gathering principals’ voices are a priority for me so, to complement the one to one visits and attendance at principal association meetings, I want to signal that I will be hosting some principal’s forums during term 2. This will provide a chance for people to meet over a cup of tea and talk about things that are top of mind - so watch this space!

A bouquet! – acknowledging support from the community

The other day, I received a fantastic newsletter from the Perry Outdoor Education Trust celebrating the great work they do with young people in the outdoors, and with a fine photo of Clive Hamill, principal of Melville High School on the front page. It was a good reminder to me of the contribution many people in our community make to the education system. The Secondary School Employer Partnerships – connecting schools and employers to support better education and employment pathways for students - is an example supported by Waikato Means Business and WEL Energy Trust.

Another example is the work Waikato Tainui is starting with schools to support achievement of students in the Waikato. Huntly College recently hosted a function to celebrate the work local landowners around Waiterimu School were doing with young students in the field of primary industries. This is a great example of a school, tertiary provider (Taratahi) and the local community working together to support learning. Miharo!

Best wishes to you over the next couple of weeks as we head into the first school holidays. It’s been an action packed first term and I hope you get to have a bit of break at some point over the next two weeks.
Kia ora koutou and Talofa lava

As this is the last Bulletin for term 1 (yes, it’s flown by!), I want to take the time to thank you for your hard work for kids and young people in your school or kura. It’s been a hectic start to the year and if I didn’t get the opportunity to meet with you, I wish you all the best and look forward to catching up with you in term 2. As always, take the time to read the contents of the Bulletin and my regional update below.

Health and safety for school leaders
A reminder that we are here to support you with the newly released practical guide for boards of trustees and school leaders, which provides information on the new health and safety legislative changes, which took effect on 4 April, and will help you review your policies and procedures.

If you require further information or assistance, please contact your senior education advisor or Hana Crengle hana.crengle@education.govt.nz in our Rotorua office who is taking a lead on this regionally.

Communities of Learning (CoL)
We’ve had a busy term supporting our current CoL including our latest one in Rotorua West (Western Heights), taking our total CoL to 13. Of the 13 CoL, 4 have had their achievement challenges approved, appointed a lead principal and started the process of appointing their allocated leadership roles, and allocating inquiry time across their CoL. Most of you will be aware that earlier this year, Patrick Walsh was appointed as the lead for the Faith Based CoL but I’m really pleased to announce the recent appointment of the other three CoL lead principals:

Patrick Walsh, John Paul College
Faith Based CoL

Nancy McFarlane, Glenholme Primary School
Rotorua Central CoL

Carmel Hoetawa, Mountview School
Taupo CoL

Chris Neilson, Whakatane High
Whakatane CoL

I’m really proud of the work these four CoL, including teachers, board members, whānau and parents are doing and we have another four CoL not too far behind them. Another seven CoL
are in the information gathering and consultation stages, or the development stage of identifying achievement challenges.

If you’re interested in knowing more about IES and CoL, please email Merle Ramsay, lead education advisor at merle.ramsay@education.govt.nz. Merle will be able to guide you and your team through the process, provide information, run information seminars and provide support that may be needed.

An opportunity to work for the Ministry – lead education advisor
Do you like variety and challenge? Do you have a passion for improving educational achievement for all learners, particularly Māori, Pasifika, and those with additional needs, by working as part of a community? If you’re someone enthusiastic, love implementing new initiatives, are committed to creating successful educational pathways and building collaborative relationships, this could be the role for you!

I’m looking for a second lead education advisor to join our leadership team to support the implementation of Communities of Learning. The successful applicant has to be a highly experienced, dynamic and innovative education professional committed to building successful relationships with a range of groups, and someone that loves working with data to identify issues and come up with solutions to solve complex problems. This is a unique opportunity to play a part in championing 21st century teaching and learning and positively influencing change in schools, kura and early learning services.

A job description for the lead education advisor role will be available on the Ministry Careers webpage during the week commencing Monday 18 April. For further information, please email my EA Janice Fernando or call her on 07 343 1367

Applications close on Monday 9 May.

Pasifika teachers’ fono in the Bay!
Last month, 26 teachers from early learning, primary, secondary and tertiary descended on Arataki School for the Bay of Plenty Pasifika teachers’ fono (meeting or hui). They were a mix of Pasifika, Māori and Palagi educators responsible for leading the Pasifika portfolio within their respective schools, centres and organisations. The group first met in early 2015 for the purpose of networking and developing solutions to lift Pasifika student achievement across Bay of Plenty-Waiariki and we’ve been supporting their fono since with Sale Fiaola (senior education advisor) and Terry Collett (chief advisor) from our office.

Some of the highlights from the recent fono were trends of the Pasifika achievement data and the potential development of a Pasifika cultural responsiveness programme for schools and centres to support Communities of Learning (CoL) and their achievement challenges.

Further fono are planned for later in the year. Special thanks to Shelley Blakely (principal of Arataki for her support and hosting), Annette Laban (Te Akau ki Papamoa), Tina Filipo (Katikati College) and Mel Cottingham (Arataki Primary) for coordinating the fono.
Every Day Matters

Last month, we launched a new initiative called Every Day Matters. Keeping kids in education is vital for their success at school and later in life. All the evidence and common sense tells us that the fewer days your students are at school, the less chance they have of achieving – every day matters!

Every Day Matters will look at how your existing attendance data can be of greater use to you. By providing you with reports tailored for your school, we can help you better understand your students’ attendance, how it compares to other similar schools (we take care not to identify them), and how attendance impacts on the achievement of your students. We will also provide resources (such as infographics, posters or summaries) that you can share with parents to show the impact not coming to school has on their children’s progress. We’ll work with you to figure out what’s most useful.

Email questions or register your interest in participating by emailing everydaymatters@education.govt.nz

Out and About

Cheryl Bunker (senior manager), Renee Chapman (education advisor) and Graham Parker (senior manager) presented on suspensions and exclusions to the NZSTA executive forum at Te Puke High School last month. We had great feedback from those who attended their session and we’ve been asked to present it again for school leaders in mid to late June.

I had a great afternoon with Roger and his kids at Pukehina School with the Mobile Learning Centre, a free community project travelling across NZ with a mission to share the latest innovations in education technology with students and teachers.

If there is anything you wish to discuss from this update or the Bulletin, please contact me on 027 296 8196 or send me an email: ezra.schuster@education.govt.nz

Ngā mihi and Ia mānuia

Ezra Schuster
Kia ora koutou

I’d like to take this opportunity to thank you and your teams for all the hard work over this term. I hope you all have the opportunity to recharge your batteries over the next two weeks in preparation for the new term.

Ministerial Regional Cross-Sector Forum
Recently, we hosted the first Regional Cross-Sector forum for 2016 at the Whanganui racecourse, where we focused on the review of the Education Act, the Special Education Update and the art of collaboration. Members of the forum included early childhood providers, school principals, tertiary providers, mayors, businesses, school trustees and other government agencies.

Gayle McIlraith and Karl Mutch from the University of Auckland ran the workshop on collaboration. In this workshop we reflected on our New Zealand education system, its strengths and weaknesses, the type of leadership we may require and how we might work together as a community of learners.

The workshop was thought provoking and all members reflected on how they would contribute to a Community of Learning.

Below are some great resources associated with collaboration:

- **Five think pieces**, Dr Linda Bendikson, Dr Jan Robertson, Derek Wenmouth, Mason Durie and Jane Gilbert (2015)
- **Communities of Learners: What are the implications for leadership development?**, Prof. Viviane Robinson (2016)
- **Leadership for Communities of Learning**, New Zealand Education Council (2015)
- **Communities of Schools - guides**, Ministry of Education (2015)

PaCT workshops – Progress and Consistency Tool
I know education advisors have been sharing the PaCT resources with you on their initial visits this year. We now have 27 schools fully signed up for PaCT and a further 18 schools that are interested.
PaCT workshops are coming to our area on the week of 24 - 27 May. If you’d like to be invited, please register as soon as possible; everyone who has registered will be sent invites on 3 May.

If you would like to attend a workshop but are still unsure whether you want to register fully, email pact.feedback@education.govt.nz to receive an invite. We are hoping to host workshops in the following areas: New Plymouth, Stratford, Hawera, Whanganui, Marton and Palmerston North.

Our Enviroschools
We have 68 Enviroschools in the Taranaki, Whanganui, Manawatu area.
For more information on becoming an Enviroschool, visit the Enviroschools website

Huiakama has been on the Enviroschool journey for about a year. The school recently built a recycled water, fizzy drink bottle and bamboo greenhouse that they are using to grow seedlings and plants. The school recently reflected on their ‘environmental journey’ and has begun to implement sustainability actions within all aspects of their school life at a bronze level.

If you have any news you would like to share, let us know. You can contact me on 06 349 6352 or email jann.marshall@education.govt.nz

Ngā mihi
Jann

Hawke’s Bay - Tairāwhiti | Marilyn Scott

No news this issue.

Feel free to call me on 06 833 6898 or email me at: marilyn.scott@education.govt.nz
Hello everyone

With the end of term today, I would like to acknowledge Marion Tuite’s year as acting principal for Mana College. During this time, she has led significant progress within the school and has provided a strong platform to welcome John Murdoch as Mana’s new principal from the beginning of term 2. I am supporting John’s pōwhiri at Takapuwahia Marae today and look forward to seeing the next exciting stage for education in Mana College and Western Porirua.

Don’t forget you can contact me directly on email at suze.strowger@education.govt.nz or by mobile phone: 027 229 4009. I will reply to every email I receive directly. It may not be straight away but you will get a reply from me.

All the best for the holidays and I hope you have some time off to relax and rest.

Australian delegation kura visit

On Friday 8 April, Te Ara Whānui Kura Kaupapa Māori o ngā Kōhanga Reo o te Awa Kairangi hosted an Australian parliamentary delegation. Senator Catryna Bilyk, Mr Graham Perrett MP and Ms Julia Agostino, Delegation Secretary, wanted to learn more about indigenous education in Aotearoa.

The delegation was warmly welcomed into the kura with a pōwhiri. They then visited all classrooms and spent time with Kararaina Luke (Tūmuaki) looking at determinates of and drivers for success within the kura.

The kids all went home that day with kangaroo pins which the delegation gave to each tauira.

It is always good to share and celebrate local success. The local office would like to thank the kura for hosting and sharing with our visitors some of their successes. It was a great day for all involved. Inā, ngā mihi nui ki te kura, ngā kaimahi me ngā tamariki – Ka wani kē koutou!
Vulnerable Children Act
Thank you to Julia Davidson, Principal at Wellington Girls' College for hosting a session on the Vulnerable Children Act on 31 March. The session outlined the role of education in protecting vulnerable children and ensuring all our children thrive, belong and achieve. If you would like further information to support your school around the Vulnerable Children Act, please contact your senior advisor or Jo Brider, lead advisor on 04 439 5054.

Bullying-free NZ week 16-20 May
Schools can download a free activity pack with a range of bullying prevention-themed ideas. You will find classroom-focused activities and staff activities to support joint planning and a whole school approach. For more information, go to www.bullyingfree.nz. As part of the week, schools are encouraged to take this opportunity to review existing bullying prevention policies and plans using the Bullying Prevention and Response Guide for Schools. The Bullying Prevention Advisory Group is offering awards to participating schools; it would be great if this was awarded to a school in our region!

Health and Safety Practical Guide for School Leaders and Boards of Trustees
Principals and board chairs should now have an email link directing them to the Health and Safety Practical Guide for School Leaders and Boards of Trustees and a link to the tools and resources. It provides a guide to the new health and safety legislative changes and will help you review your policies and procedures. Additional policies and procedures are included as examples and the individual tools have also been separated out with write enabled versions.

To further support you, Mike Forrest can help you with information, act as a first point of call for questions and point you in the right direction for resources relating to health and safety. You can contact Mike by email at michael.forrest@education.govt.nz or by phone on 04 439 4629. Mike is always happy to help.

School bulletin content
If you have any items that you would like to include in the school bulletin, please send these to Moana Ransfield - we would be keen to celebrate in your successes and achievements or assist in sharing ideas across the region.

Ngā mihi
Suze
Kia ora and Greetings

This is the last bulletin before the school holidays and I am sure you are all ready for a break. It has certainly been a very busy term.

**Introducing Derek Lucic**

Next term, we welcome Derek Lucic (principal of Broadgreen Intermediate) into our team. I have seconded him into our team until December 2016. He will work closely with me on strengthening the support we provide for schools and in particular for you in your role as school leaders. I know you will agree, his experience and expertise will enrich what we can offer and I look forward to both of us working with you throughout the rest of the year.

Derek has over 16 years experience as a principal in Northland and Nelson including rural, primary and intermediate positions. He has served in a variety of positions spanning 10 schools across Auckland, Northland and Nelson. Derek also worked as an education review officer for the Wellington, West Coast and Marlborough region. He has a National Diploma of Educational Management, Master of Education and served in numerous supporting roles including the RTLB Advisory Group, Teacher Registration Council Reference Group and First-time Principal’s mentor.

Professional highlights include Principal’s professional Development Centre, Feurstein Enrichment Training, Harvard Summer Institute and his sabbatical project on intermediate schooling. Derek’s professional interests include soft power leadership practices, professional coaching and self-regulatory pedagogies.

From term 2, Derek’s email address will be: derek.lucic@education.govt.nz

**Network update**

We are responsible for managing the school network. To do this, we work closely with school boards and communities to manage roll changes and ensure classroom capacity is matched to where people live.

If your school is experiencing roll growth that may result in overcrowding in the near future, it is important you make contact with us to discuss the situation. If that growth is from students who are bypassing their local schools, then you are unlikely to qualify for additional classrooms. To prevent such a situation, we will work proactively with your school to implement an enrolment scheme.

Murray Cain has recently taken responsibility for the network portfolio for Nelson, Marlborough and the West Coast. Please contact Murray by calling 03 539 1539 or email murray.cain@education.govt.nz if you wish to discuss any matters relating to network. Murray is also available to talk with principal groups about network in general if you would find this helpful.
As always, it has been a pleasure to work with you all and I wish you, your staff and students a happy and safe holiday.

Kind regards
Erika Ross

Canterbury | CoraLaanne Child

Canterbury Regional News | 15 April 2016

Kia ora

It’s hard to believe we are at the end of term 1 already. I hope you will find some time to relax after what has been a really busy start to the year. This term the Ministry lost a loved and respected colleague Steve Hooker. Steve was a passionate advocate of New Zealand Sign Language and skilled supporter of deaf students and their families. Our thoughts are with his family.

Today a sod turning ceremony was held at Halswell Residential College to mark the start of its $9 million redevelopment. At the completion of this project, the institutional style accommodation blocks will have been replaced with new family style villas.

The new $16.8 million West Rolleston Primary School in Canterbury had its official opening today. The school opened at the beginning of the year and includes the Waitaha School satellite, catering for students within additional learning needs. Staff and students have been exploring their fantastic new spaces this term. Today is an acknowledgement of everyone’s collaborative efforts, and highlights the continued progress being made in Canterbury.

Hangaia te Urupounamu Pāngarau Mō Tatou Developing Mathematical Inquiry Communities (DMIC)

DMIC is being implemented at Shirley School, Christchurch. Developed over the last 12 years by Associate Professor Roberta Hunter of Massey University, it is a culturally responsive pedagogy for teaching mathematics.

This year Associate Professor Hunter and her team are providing the first year of PD and in-class mentoring support to all Shirley School teachers. Research shows that when DMIC is implemented effectively there can be four years of achievement gains in one year, with a marked decline in bullying behaviours and a marked improvement in cultural identity for students. Hangaia te Urupounamu Pāngarau Mō Tatou includes
an innovative partnership between the Ministry of Education, Ngai Tahu, Massey University and a Ngāi Tahu Kaumatua, Laurie Loper, who has provided a bequest to cover the 2016 costs of the project.

The first stewardship and governance meeting for the project was held on 24 March, the date of the first milestone. The school principal, Kylie Piper, reported that while the change for teachers is challenging and stressful, already there is very positive feedback from students, families, teachers and the school leaders.”

On site at Haeta Community Campus

Ministry staff visited Haeta Community Campus last week. This was a great opportunity to catch up with Haeta Community Campus principal Andy Kai Fong on site and Hawkins project directors, Ian French and Ian Kendrick.

There have been anywhere between 80 and 300 workers on site every day where the new 10,500-square-metre, year 1 to 13 school is being built. Construction will be completed by December this year and is due to open at the start of 2017.

The senior leadership team of the school has started in their roles. The team is undertaking to transform the face of education in the East of Christchurch by designing a school that will meet the individual needs of all students from Years 1-13.

Having difficult conversations with parents

We recently ran two interagency workshops in Christchurch and some of the feedback received from both the schooling and early learning sectors was how difficult it often was to have tricky conversations with parents when there was a concern for their child. These workshops highlighted the importance of being courageous and starting those conversations.

To assist with this, Children’s Commissioner Dr Russell Wills appears in a series of videos and an Education Gazette article, discussing the importance of teachers and other educators communicating well with parents and whānau when they have concerns about a child.

He also speaks to the Education Gazette about professional responsibility and where to get help developing the necessary confidence and skills. You can view the videos on the Children’s Action Plan website and read the story in the New Zealand Education Gazette. In the Education Gazette article Dr Wills notes that he thinks “teachers are smart. They’re identifying these problems every day”. It’s the “What do I do about this?” where we need to do better. This is where the video clips provide some guidance.

We continue to look for ways to better support you so please do not hesitate to contact us.

Mā te wā
Coralanne Child

Image: Coralanne Child, Andy Kai Fong and Ruth Jellyman
Kia ora koutou and warm Pasifika greetings

The first term has been unusually long and I know you will have achieved a great deal working with your students, teachers and communities in leading the teaching and learning for your school. I hope you enjoy the holiday break and take time to refresh yourself before term 2.

Communities of learning (CoL)
Professor Vivienne Robinson from the University of Auckland Educational Leadership Centre was part of a web-based “Global Dialogue Event” organized by the UK Education Development Trust. Panellists including Michael Fullan and John Hattie debated the implications of networks for “system transformation”. Vivienne identified broad conditions for the success of CoL; these were:

The purpose of the collaboration must be to improve outcomes.

a. Every partnership must be founded on a clearly articulated moral purpose.
b. Transparency, trust and honesty are a professional obligation.
c. Effective peer review drives the improvement.
d. Peer review is carried out within a long term relationship that is committed to cycles of collaborative inquiry.
e. Partnerships should evolve from collaboration to co-responsibility to shared professional accountability for results.
f. Partnerships should embrace more stakeholders than just school leaders eg parents and business leaders.
g. Partnerships should welcome scrutiny from other partnerships and contribute to a connected local, regional and national system.

Vivienne noted these are very similar to conditions highlighted in the report of the Ministry of Education and NZEI Joint Initiative Working Group (2015) and other international research. She goes on to say that “the need for collaboration that builds trust while pursuing an agreed clear purpose” is key. Full commentary is available on the University of Auckland Centre for Educational Leadership website.

Please contact Ros Allan, CoL lead advisor at ros.allan@education.govt.nz or your education advisor for any further information about forming a CoL.

Dunedin Pasifika church service and NCEA level 2 awards
Our Pasifika Education church service and awards held on 5 April brought together the education and Pasifika communities. The church service helps strengthen the partnership that students, families and their communities have with teachers, principals, and government agencies.
This partnership is a key goal in the government’s Pasifika Education Plan and acknowledges the importance of reciprocal relationships in helping to support our students. Two Pasifika students from each Dunedin secondary school were awarded Pasifika NCEA Level 2 Achievement Awards in a service held at First Church in Dunedin. Time was allocated in the service so each student had a family photo including teachers, principals, ministers and community support people.

The award winners are role models for younger Pasifika students sharing the importance of working hard and gaining qualifications; an example of the common values that bind different Pasifika communities together to support their young people. The Tongan proverb, “To enjoy is to learn” was shared as a challenge to both students and families to promote the need to actively engage in learning.

**Syrian refugee resettlement**

Immigration New Zealand (part of the Ministry of Business, Innovation and Employment) has been working with Red Cross to coordinate services and resources needed to facilitate the settlement quota of 265 refugees allocated to Dunedin. This quota will be spread across eight intakes from April 2016 to June 2017 (see table 1).

Refugees from each intake spend six weeks in Auckland at the Mangere centre before travelling to designated settlement locations. The first intake of 50 people will be arriving in Dunedin on 22 April. This group includes children and youth (see the breakdown in table 2).

Information recently provided by Immigration NZ indicates this intake will be housed across Brockville, Calton Hill, Green Island and Wakari. However, future intakes will not be limited to these neighbourhoods.

The Ministry has met with representatives of the Otago Primary Principals’ Association and the Dunedin Secondary Schools’ Partnership. We look forward to working with you all as we implement a coordinated approach to support our refugee families. You are invited to a Refugee Education Day being held on **Friday 29 April**, with speakers from Nelson’s Victory School and Christchurch’s Hagley Community College sharing their experience of educational strategies and systems to support refugee resettlement.
Please confirm attendance with Pip Laufiso at pip.laufiso@education.govt.nz by 26 April.

Please contact me if you wish to discuss any issues or ideas. I look forward to hearing from you.

Ngā mihi mahana

Julie

Email: julie.anderson@education.govt.nz
Direct Dial: 03 471 5217
Cell phone: 027 836 4846

**Events**

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<tr>
<td>20-22 APR 2016</td>
<td>New Zealand Educational Administration and Leadership Society Conference 2016, Dunedin</td>
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<td>21-22 APR 2016</td>
<td>19th Annual NZ Association for Cooperative Education Conference, Auckland</td>
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<td>21-22 APR 2016</td>
<td>NZEI National Pasifika Fono, Wellington</td>
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<td>18-20 MAY 2016</td>
<td>14th Annual Sole Charge and Rural Teaching Principals’ Conference, Havelock North</td>
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<td>31 MAY - 3 JUN 2016</td>
<td>Trans-Tasman Principals’ Conference 2016, Auckland</td>
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<td>7-10 JUL 2016</td>
<td>28th Australian and NZ Conference for the Educators of the Deaf/12th Asia Pacific Congress on Deafness 2016, Christchurch</td>
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