

INDIVIDUAL EMPLOYMENT AGREEMENT
(AREA SCHOOL PRINCIPAL)

This Individual Employment Agreement cannot be signed prior to the promulgated date 8 July 2016.

BETWEEN the Board of Trustees (“the Board”) of
.....
[insert school name] (“the Employer”).....[insert school
number] a statutory body constituted pursuant to section 93 of the Education Act 1989

ANDthe Employee)

The Board appoints/continues [delete one] the employment of the Employee as a principal working at
..... [place of work]. The Employee’s
hours of work would normally be..... with effect from
..... (date) upon and subject to the
terms and conditions contained in this agreement.

The salary shall be the rate payable for the U-grade of the school as advised in the entitlement notice from the Ministry of Education. Other payments, where applicable, are paid in accordance with the Area School Principals’ Collective Agreement 2016-2019.

The work to be performed by the Employee is set out in the attached position description.

The terms and conditions of employment under this agreement reflect the terms and conditions of the Area School Principals’ Collective Agreement 2016-2019 which, with all the necessary modifications, are applicable for the Employee. In addition, the attached plain language explanation of the services available for the resolution of employment relationship problems shall apply.

Any relevant term or condition in the collective agreement, including increases in remuneration, that has an implementation date prior to the date of this Individual Employment Agreement being signed shall apply from the date of signing.

A copy of the Area School Principals’ Collective Agreement 2016-2019 is available on the [Ministry of Education website](#).

In signing this agreement the board and the principal agree that the terms and conditions of employment set out in this individual employment agreement replace all previous arrangements and understandings, except those to which concurrence had previously been sought and granted in terms of Circular 2013/27.

The Employee acknowledges he/she has had reasonable opportunity to seek advice.

SIGNED by (Employee) on [date]

SIGNED for and on behalf of the above named Board of Trustees by

.....[signature]
..... [print name and position]
..... [date]