



**VANGUARD MILITARY SCHOOL**

**PARTNERSHIP SCHOOLS KURA | HOURUA**

**QUARTERLY REPORT – FIRST QUARTER**

**For the period 1 January – 31 March 2014**

## 1. BASIC INFORMATION ABOUT THE SCHOOL

### 1.1 Basic Information

Fill in the requested information below about the basic information of the school:

1.1 Basic Information	
Name of School	Vanguard Military School
Year School Opened	2014
Year Levels	11 & 12
March Enrolment Count	104
School Address(es)	8 Rothwell Avenue, Albany
Region	Auckland
Website Address	www.vanguard.school.nz
Name of Key Contact	Nick Hyde
Key Contact email address	[REDACTED] s 9(2)(a) OIA
Key Contact phone number	[REDACTED]
Name of School Leader/person responsible for teaching and learning	Rockley Montgomery
School Leader/Principal email address	[REDACTED]
School Leader/Principal phone number	[REDACTED]

s 9(2)(a) OIA

### 1.2 Organisational Structure of the School

Describe any changes to the organisational structure made during the last quarter and/or anticipated changes. Please provide a copy of your organisational chart labeled as Appendix 1. If the organisational chart has changed since the last report, please provide an updated copy.

## 2. OPENING STATEMENT AND SUMMARY FOR THE MINISTER

*You may wish to preface the Quarterly Report with a summary of the past three (3) months.*

### Statement and Summary for the Minister

The Sponsor, Advisory Board, CEO and Principal are all extremely happy with the performance of the school over the first 3 months.

Orientation Evenings – these were all ran very successfully and have provided parents with the base understanding of our school, it's learning, it's rules and it's culture. These will continue to be used for any new applicants in 2014.

Special Presentations, ANZAC Day Parade, Sporting Fixtures, Mothers and Fathers Day Breakfasts and Graduation are all to be held in the future.

Parent/Whanau/Family have all actively been engaging with the Section Leaders of the school to gain information or discuss anything about their children and this system is working well.

A monthly newsletter, our website and our Facebook page all allow us to communicate with families.

Overall progress has been made in all areas and we are very happy with the bond the school has formed with parents. What has been particularly pleasing has been the amount of positive feedback we receive about the school.

#### *Achievements of the school to date.*

- Secured the Consent to Assess Against Standards prior to the opening of our school
- All students have achieved academically and settled well into the routines of the school.
- Student absence for the first term is pleasingly low which we believe demonstrates the commitment our students are showing to learning.
- Our entire School knows Military Drill, the School Pledge and our School Haka
- We believe that our Students are engaged, safe, happy and have a sense of pride about Vanguard Military School

#### *Our Focus going into the next quarter.*

- Academic – several subjects have now sat assessments but Maths and English are still to come.
- Monitoring and assisting all students with their individual needs will be our major focus.

#### *Community and whānau support, involvement and engagement.*

- The school has been active in engaging with our parents and community and this has been seen by our reporting to parents on the academic progress of their children, our monthly newsletter, updates on facebook and our website.

### 3. MINIMUM REQUIREMENTS OF THE AGREEMENT

Refer to section 16: Minimum Requirements of the Agreement.

- 3.1** Have any serious incidents occurred in relation to the school that compromises the health and safety of a student or students? *If yes, please provide details of the incident(s). Insert more rows as necessary. Delete the table if not required. You can also attach your school's incident register, clearly labelled as an Appendix and referenced in the box below. If no, please delete the table and write nil.*

Date of discovery	Location	Description	Immediate action taken	Further Actions Arising
18/02/2014	School Building			<div style="border: 1px solid black; padding: 2px; width: fit-content; margin-bottom: 5px;">s 9(2)(a) OIA</div> <div style="border: 1px solid black; padding: 2px; width: fit-content; margin-bottom: 5px;">s 9(2)(a) OIA</div>
20/02/2014	School Ground			

- 3.2** Has any serious criminal activity been discovered to have taken place on the Premises? *If yes, please provide details of the criminal activity as per the table below. Insert more rows as necessary. Delete the table if not required. If no, please delete the table and write nil.*

Nil

- 3.3** Have you, as Sponsor operated the School in accordance with the requirements set out in the Gazette Notice? *If yes, please delete the table and state this. If no, please provide details as per the table below. Insert more rows as necessary. Delete the table if not required.*

Item in Gazette Notice	Description of non-compliance	Additional Information/Actions Arising
Change in sponsor name	A request has been made to change the sponsor	As Advance Training Centres and Vanguard Military School are two distinct

	from Advance Training Centres Ltd to Advance Training Group. This request has been submitted to the Ministry	entities it was decided that there were risks that any negative influence could affect the other. The Directors of Advance Training Centres have formed Advance Training Group which can manage both entities without the described risk. We are currently awaiting confirmation this change has taken place from the Ministry.
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**3.4** Please confirm that the school has not exceeded the Maximum Roll. If yes, please provide details of this. If no, please confirm this in writing.

Vanguard Military School has not exceeded its maximum roll. We anticipated enrolling 60 Level 1 students and 48 Level 2 students. On March 31 we had 60 Level 1 students after using a ballot system and had 44 Level 2 students for a total of 104 students. Our maximum roll is stated as 192 which we plan to progressively increase over a number of years once we have demonstrated sustained academic success through our approach to schooling.

**3.5** Please confirm that the school has accepted students in accordance with clauses 7.2 to 7.4 of the Agreement? See Appendix 1: Enrolment of students at School and in Courses. If yes, please confirm this in writing. If no, please provide details.

We can confirm that we have accepted all students in accordance to the clauses.

**3.6** Please confirm that the school hours and term dates have not reduced below the minimum levels set out in Schedule 1 of the Agreement? If yes, please provide details in the attached table. Delete the table if not required. If no, please confirm this in writing.

Item	Minimum Level	Changes (if any)	Additional Information
School hours	0845 - 1500		
Term 1	3 February until 24 April		
Term 2	5 May until 4 July		
Term 3	21 July until 3 October		
Term 4	13 October until 12 December		

- 3.7** If you have had to stand-down or suspend a student, please confirm that the stand down or suspension periods have not exceeded the maximum periods, as set out in the Education Act 1989. If you have not had to stand down or suspend any students during this period, please state 'not applicable'. If yes, please confirm that the stand down/suspension periods have not exceeded the maximum period. If the maximum periods have been exceeded, please provide details.

Not applicable this quarter.

- 3.8** Please confirm that that you as Sponsor, have complied with the requirements in relation to standing down, suspending, excluding or expelling any student. See *Appendix 2: Requirements in relation to standing down, suspending, excluding or expelling*. If you are compliant, please state this in writing. If you are non compliant, please provide details of any areas of non compliance, without mentioning specific names or information that may be deemed confidential.

We confirm compliance with this requirement.

- 3.9** Please confirm that any transport required is provided as described in Schedule 3 of the Agreement. If transport is not required to be provided, please state not applicable.

Not Applicable.

**3.10 Please confirm that you as Sponsor have a person appointed as the person responsible for teaching and learning at all times?**

I can confirm that Rockley Montgomery has been appointed as the Principal of Vanguard Military School and is responsible for teaching and learning at all times.

**3.11 Please confirm that, as Sponsor, the number or percentage of Teaching Positions filled by Registered Teachers and Holders of Limited Authority to Teach has not fallen below the minimum number or percentage set out in clause 2 of Schedule 4 of the Agreement?**

I can confirm that Vanguard Military School has not gone below the amounts stated in Schedule 4 of the agreement with regard to the Registered Teacher numbers.

**3.12 Please confirm that, as Sponsor, the percentage of the Curriculum time taught by Registered Teachers and Holders of Limited Authority to Teach as compared with the total Curriculum time taught by any person holding a Teaching Position has not fallen below the minimum percentage set out in clause 3 Schedule 4?**

We confirm that the school has not fallen below the minimum percentage set out in our agreement.  
Minimum % as set out in our contract = 67%. Actual percentage = 82%. Details available on request.

- 3.13 Please confirm that you, as Sponsor have complied with all requirements in relation to Police vetting under clauses 78C to 78CD of the Act (as applied by section 158U of the Act) and reporting on police vetting under your Agreement? See Appendix 3: Police Vetting for further information.**

Yes we have complied by the Act. All staff at Vanguard Military School have had a police check with the paperwork held on file. ERO has also inspected this paperwork. All contractors have either had to work outside of school hours or been required to produce relevant police checks.

- 3.14 Please confirm that you, as Sponsor have reported to the Minister in accordance with clause 18.2 of your Agreement? See Appendix 4: Reporting to the Minister for further information.**

This is the first report to the Ministry and we can confirm we are in accordance with clause 18.2 by having submitted it in the required time frame.

- 3.15 Please confirm that you, as Sponsor have reported to the Ministry in accordance with clause 18.3 of your Agreement? See Appendix 5: Reporting to Ministry for further information.**

This is neither the half year nor end of year report but I can confirm we will be reporting to the Ministry any data they wish to observe.



- 3.16 Please confirm that you, as Sponsor have reported to parents in accordance with clause 7.8 of your Agreement? See Appendix 6: Reporting to Parents for further information. [Note, as this is your first Quarterly Report, you may not have reported to parents, families and whānau yet. If this is the case, please indicate this including the proposed date(s) for reporting to parents].**

I can confirm that we have not reported to parents yet. It will be occurring on April 17 and will comply with all the requirements of clause 7.8. In addition Vanguard Military School will be reporting 4 times a year to parents.

- 3.17 Please confirm that you, as Sponsor have provided audited accounts to the Secretary for Education as required by clause 18.5 of this Agreement? See Appendix 8: Audited Accounts for further information. [Note as 2014 is the first year of operation of your School, this will not apply until 2015]. Please state not applicable.**

Audited accounts are due to the Minister and public following the first year of school operation, therefore, not applicable.

- 3.18 Please confirm that you, as Sponsor have provided all of the required reports to the Minister by the dates or within the timeframes set out in clause 18.2? See Appendix 4: Reporting to the Minister for further information.**

I can confirm that Vanguard Military School has provided all the required reports to the Ministry.

## 4. PERFORMANCE MANAGEMENT SYSTEM

### 4.1. Objectives

Schedule 6, section 1 outlines the objectives for the School. Please comment on the progress you have made this quarter towards achieving the stated objective, the measurements used to determine the progress and the focus, if any, for the next quarter. Insert more rows as necessary in each table.

[NOTE: the objectives should be what is listed under Schedule 6: Performance Management System, part 1).

#### 4.1.1 Participation

Progress Made	Measurement	Next Quarter Focus
Vanguard has taught every student the school haka, the school pledge and how to do military drill. We have also arranged for sports teams to participate in secondary school sport in term 2 and will march as a school at the Browns Bay RSA ANZAC service.	The pride in which our entire school performs those three tasks and the participation rates we have in our sports teams.	Keeping the students at the required standard and continuing to encourage our students to participate in school life and within our community.

#### 4.1.2 Engagement

Progress Made	Measurement	Next Quarter Focus
Vanguard Military School considers it currently has better student engagement than the National average for New Zealand schools in 2013.	Vanguard Military Schools unjustified absences are 2% compared to the national average of 3.9%.	To maintain or lower our unjustified absent rate.

#### 4.1.3 Retention

Progress Made	Measurement	Next Quarter Focus
No measurement at present.	How many students enrol for the following year at Vanguard to continue their education.	Briefing the students on their options for future years and pathways at Vanguard.

#### 4.1.4 Student Achievement

Progress Made	Measurement	Next Quarter Focus
As at the 31 March, 5 assessments have been sat.	97.5% Pass rate for AS91332 94% Pass rate for US22926 91% Pass rate for US24096 86% Pass rate for AS90962 80% Pass rate for US20917	Continued focus on assessments and individual tracking of each students achievement.

## 4.2 Student Achievement

**NOTE: This information is gathered annually at the end of each year and you are not required to report on this data quarterly.**

**But you may wish to provide some general comments on how students are progressing at your school. Any commentary should be written in general terms, without mentioning specific names or information that may be deemed confidential.**

The Sponsor will be periodically assessed against the following Performance Standards in relation to student achievement:

Measure	Metric	Performance Standard	Measurement Frequency
Students achieving National Standards or NCEA	National Standards reporting or NZQA reporting	See Annex A of this Schedule for separate Performance Standards for each Class Level (and where appropriate, course)	Annually at the end of each year
Improvement in Students achieving National Standards or NCEA	National Standards reporting (Class Levels 1 to 6)  Results from tools to be determined (Class Levels 9 10)  NCEA data	See Annex B of this Schedule for separate Performance Standards for each Class Level (and where appropriate course)	To be determined once baseline data has been collected

**4.2.1 [OPTIONAL] Provide a general commentary on how students are progressing at your school. Note, the commentary should be written in general terms, without mentioning specific names or information that may be deemed confidential.**

Vanguard Military School strives for academic excellence and we believe we have made a very positive start. Assessment results vary from between 80% – 97% success rates. We individual monitoring of each and every student and a culture of success now engrained in the students thinking we have no doubt that we will achieve the contracted student achievement rates. I believe our mid-year report will show a very positive picture once all subjects are able to submit their assessments.

### 4.3 Student Engagement

The Sponsor will be periodically assessed against the following Performance Standards in relation to student engagement:

Measure	Metric	Performance Standard	Measurement Frequency
Unjustified absences	Measured through attendance data provided to the Ministry		Quarterly
Stand downs	Measured through information provided to the Ministry		As they occur
Suspensions	Measured through information provided to the Ministry		As they occur
Exclusions	Measured through information provided to the Ministry		As they occur
Expulsions	Measured through information provided to the Ministry		
School culture	wellbeing@school annual student survey		Annually

**4.3.1 Please provide comment on any unjustified absences recorded during this period and what mitigations are in place, if any, to reduce these.**

Our unjustified absent rate is currently 2%. This is lower than the NZ average for 2013 of 3.9% and is very good considering our students travel from all over Auckland to attend and we are working with priority students.

**4.3.2 Please provide comment on any stand downs during this period and confirm that the process followed was in line with the Education Act.**

Not Applicable.

**4.3.3 Please provide comment on any suspension(s) recorded during this period and confirm that the process followed was in line with the Education Act.**

Not Applicable.

**4.3.4** Please provide comment on any exclusions that took place in this period and confirm that the process followed was in line with the Education Act. *NB: only students under the age of 16 can be excluded.*

Not Applicable.

**4.3.5** Please provide comment on any expulsions that took place in this period and confirm that the process followed was in line with the Education Act. *NB: only students over the age of 16 can be expelled.*

Not Applicable.

## 4.4 Financial performance

The Sponsor will be periodically assessed against the following Performance Standards in relation to financial performance:

Measure	Metric	Performance Standard				Measurement Frequency
		2014	2015	2016	2017	
Operating surplus	Measured through information provided to the Ministry	2%-5%	2%-5%	2%-5%	2%-5%	Quarterly
Working capital ratio	Measured through information provided to the Ministry	2:1	2:1	2:1	2:1	Quarterly
Debt/equity ratio	Measured through information provided to the Ministry	0.5:1	0.5:1	0.5:1	0.5:1	Quarterly
Operating cash	Measured through information provided to the Ministry	Positive cash flow forecast = actual	Positive cash flow forecast = actual	Positive cash flow forecast = actual	Positive cash flow forecast = actual	Quarterly
Enrolment variance	Measured through information provided to the Ministry					Quarterly

*NB: Please enter your enrolment variance figures from your Agreement.*

- 4.4.1** Please complete all parts of the attached financial spreadsheet and answer all questions. Please use the space below if you wish to clarify or provide commentary on particular financial aspects.

Not Applicable
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## 4.5 Targeting Priority Learners

The Sponsor will be periodically assessed against the following Performance Standards in relation to targeting priority learners:

Measure	Metric	Performance Standard				Measurement Frequency
		2014	2015	2016	2017	
Enrolment of priority groups	Number of Students who are Māori, Pasifika, students with special education needs and students from low socio-economic backgrounds	75%	75%	75%	To determine at a later date	Quarterly

**4.5.1 Please provide details on the percentage of priority learners enrolled at your school including figures for each priority learner group.**

Maori 38%  
 Pacific Island 14%  
 Special Needs Education 11%  
 Low Socio Economic 18%

Total 81%  
 Note that for this data a student can only be recorded in one area so no Maori or Pacific students are recorded as special needs education or low socio economic as they have already been counted by ethnicity.

**4.5.2 Please provide details regarding the geographical locations where you are drawing your students from.**

29% come from West Auckland  
 26% come from Central/South Auckland  
 26% come from the North Shore  
 19% come from Rodney/Kaipara

## 5. CELEBRATING YOUR SUCCESS

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### 5.1 Property

- 5.1.1 Please provide information on your School property development (e.g. site development changes to lease arrangements and/or any other issues you wish to raise)

Vanguard Military School is currently leasing its property.

### 5.2 Whānau and Community Engagement policies

- 5.2.1 As per your parents, family, whānau, iwi and community engagement plans, approved by the Minister of Education, please detail the progress against the plan. Please attach a copy of your whānau and community engagement plan, clearly labelled as an Appendix and referenced in the box below.

Orientation Evenings – these were all ran very successfully and have provided parents with the base understanding of our school, it's learning, it's rules and it's culture. These will continue to be used for any new applicants in 2014.

Special Presentations, ANZAC Day Parade, Sporting Fixtures, Mothers and Fathers Day Breakfasts and Graduation are all to be held in the future.

Parent/Whanau/Family have all actively been engaging with the Section Leaders of the school to gain information or discuss anything about their children and this system is working well.

A monthly newsletter, our website and our Facebook page all allow us to communicate with families.

I know this report is from Jan to March but we have just finished sending reports out to all parents and have held two parent teacher interview nights.

Overall progress has been made in all areas and we are very happy with the bond the school has formed with parents. What has been particularly pleasing has been the amount of positive feedback we receive about the school.



5.2.2 Provide a list of the partnerships with other educational or community groups the school is involved with.

Partnering Organisation	Description of the Partnership	Level of involvement: # students and/or staff involved; approx hours per month, resources involved etc.
<b>Educational Organisations</b>		
Pinehurst School	Use of facilities	minimal
Auckland Principals Association	Association to share information amongst Principals.	Bi monthly meetings
ASSHA	Allows our students to participate in college sport	Bi monthly meetings / School sport
Rangitoto College	A mutual exchange of information	minimal
<b>Community Organisations and Groups</b>		
Browns Bay RSA	A mutual exchange	We parade at the Browns Bay ANZAC Day service and they visit and share information with our Defence Force Studies classes
Westpac Bank	Educational	They assist with Financial Literacy and career opportunities.
Passrite Driving Academy	Educational	They assist with Driving instruction and career opportunities
Northcross Community Church	Community	Both organisations work together to assist our community.
Auckland City Council	Community	Students assist in the development of walking tracks by providing free labour as part of our community projects.
North Harbour Marist Rugby Club	Sport	Use of fields, equipment and clubrooms.

## 5.3 Media

- 5.3.1 Please highlight any interaction that you have had with the media that you wish to share (e.g. print, radio, television, online).

TV3's 3<sup>rd</sup> Degree – <http://3news.co.nz/Class-conflict-PPTA-boycotts-charter-schools/tabid/1771/articleID/338470/Default.aspx>

Radio New Zealand –  
<http://radionz.co.nz/national/programmes/afternoons/audio/2587395/nz-society-vanguard-military-school>

North Shore Times – <http://www.stuff.co.nz/auckland/local-news/north-shore-times/9738338/Charter-school-in-full-swing>

## 5.4 Complaints

- 5.4.1 Describe any official complaints (written) received by Sponsor. This summary should describe each complaint in general terms, without mentioning specific names or information that may be deemed confidential, and should describe how each complaint has been resolved. If none were received, please note that.

No complaints received.

## 6. RISKS AND POTENTIAL ISSUES

6.1 Please detail any risks or potential issues in the table below. Delete excess rows or insert more rows if required.

Risk Type	Date Raised	Risk Description	Mitigations
E.g. HR, Property, Financial.	Please provide the date the risk was identified	Please describe the risk	Please describe the actions you have taken to mitigate the risk.
Attendance	Nov 2013	The school subsidises student travel costs where this is a barrier to attendance. However this is not an economically sustainable option. Our concern is that if travel costs are passed on to the student then many priority students will not be able to afford to attend and therefore their choice to attend will be restricted.	We are currently considering the ways this challenge can be overcome to ensure a sustainable solution that allows students from all over Auckland who wish to attend our school do so without the potential cost barrier.

NB: A risk is the consequences and likelihood of something that may or may not happen which will affect your goals.

6.2 What support do you need to mitigate these risks or potential issues? Please be specific about any actions or course of actions you may require.

We are working with the Ministry and a range of other parties to exhaust all avenues to maintain this arrangement for our priority learners.