

## Education Report: Partnership Schools | Kura Hourua Rapid Response - 2014 Annual Reports

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### Recommendations

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1. We recommend that the Minister of Education:
  - a. **note** that the Ministry of Education has received the 2014 annual reports from the Round One Partnership School Sponsors;
  - b. **note** that we provided you with an update on 28 May 2015, as Partnership Schools were due to make public annual reports available by 31 May 2015 [METIS 931073 refers];
  - c. **note** that the Ministry is in the process of verifying and analysing the information provided as part of this reporting process;
  - d. **note** that the Annual reports are being reviewed by the Curriculum, Teaching and Learning (CTL) group and Evidence, Data and Knowledge (EDK) group for comment;
  - e. **note** that once this has been completed the Authorisation Board will have an opportunity to provide input;
  - f. **note** that the annual reports will then be presented to the Deputy Secretary, Sector Enablement and Support, to whom you have delegated authority to approve (or not) the annual reports;
  - g. **note** that you will then be provided with the annual reports to approve the 1% performance retention payments. You will also be asked to approve the proactive release of the annual reports and related education report on the Ministry's website as a stand-alone release; and

I expect to be kept well informed on this please

- h. **agree** that a redacted version of **this** report will be proactively released as part of a general release of documents on the Ministry's website.

  
AGREE/DISAGREE

  
Katrina Casey  
Deputy Secretary  
Sector Enablement and Support



Hon Hekia Parata  
Minister of Education

19.7.15

Mr David Seymour  
Under-Secretary  
to the Minister of Education

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### Purpose of Report

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1. The purpose of this report is to update you on the current status of, and progress relating to, the annual reports from the Sponsors of the Partnership Schools that opened in 2014.

### Progress of Annual Reports

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2. Clause 18.2(b(ii) of the Partnership Schools Agreement requires the Sponsors to submit to the Minister an annual report by 31 January of each year in respect of the previous school year.
3. This is the first time the Ministry and Sponsors have undertaken the annual report process.
4. Following a meeting with members of the Authorisation Board on 16 December 2014, Sponsors were advised that the student achievement workbook would be distributed in mid-January 2015 following further revision by key stakeholders. The student achievement workbook would allow the Sponsors to record their end of year student achievement results
5. The Ministry of Education provided Sponsors with the annual reporting template on 20 December 2014. The financial workbook and the student achievement workbook were distributed to Sponsors on 20 January 2015 and 28 January 2015 respectively.
6. Sponsors were required to submit their annual report (including financial workbook) by 31 January 2015. One Sponsor submitted their Annual Report (and financial workbook) by the required date. The four remaining Sponsors submitted their annual reports (and financial workbook) between 2 and 11 February 2015.
7. Given the delay in provision of the template to Sponsors, they were asked to submit the student achievement workbook by the extended date of 9 February 2015, to allow them adequate time to complete the template.
8. All Sponsors have received and considered feedback from the Ministry and have had the opportunity to resubmit their Annual Reports for approval. All of the final reports have now been received by the Ministry.
9. The report to the Deputy Secretary, Sector Enablement and Support, has been largely completed, and is awaiting confirmation of student achievement data, input from CTL, and any comment the Authorisation Board might make. The Deputy Secretary will then be in a position to approve, or not approve, the annual reports, under the authority you have delegated to her.

## Annual Report Requirements

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10. The annual report is required to include information on the Objectives, Minimum Requirements and Performance Standards of the school to allow our assessment of the Sponsor under the Partnership Schools Agreement.
11. The Report template is composed of three mandatory sections:
  - a. The Annual Report
  - b. A workbook to record the fourth quarter and end of year financial information.
  - c. A workbook to record student achievement at the school in 2014.
12. Once the final annual report has been received from the Sponsor, the Ministry is then required to analyse the content of the report against the Sponsor's requirements as set out in the Agreement.
13. This includes seeking comment about student achievement data from EDK, to confirm the accuracy of the third section of the reports. Due to EDK's heavy workload at this time of year processing PAI data, provision of this information has been delayed.
14. Comment from CTL has also been sought about the information the Sponsors have provided.
15. Once this information is available, the next step is to seek comment from the Authorisation Board, particularly about the 1% performance payment. This is expected on or after the Authorisation Board meeting scheduled for 29 July.
16. The Authorisation Board's role is to support Sponsors, and it also has an opportunity at this stage to provide feedback about how it might want to do this.

## Public Release of Reports

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17. Due to the high level of public interest we recommend proactively releasing the final approved reports as the second scheduled proactive release of Partnership Schools' information for 2015.
18. As a general release of documents will not be available at the same time the Annual Reports will be ready, we recommend releasing them as a separate stand-alone release.

## Recommendation

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19. We recommend you agree to release a redacted version of this report as part of the next scheduled general information release on the Ministry of Education's website.